



August 25, 2020
7:00-8:30PM
COUNCIL OF LEADERS MEETING MINUTES

1. ICA President's Call to Order and Roll Call (*Steve Moody*) Starts at 7:00pm
 - a. Welcome new members and welcome back returning members
 - b. COL meeting voting procedures
2. Call for Adoption of Agenda (*Steve*) Caitlin motions to adopt agenda, Seconded by Gabby. Ayes have it. Motion approved.
3. Call to Approve Minutes from Last COL Meeting: June 5, 2020 (*Steve*) Gabby motions to approve the minutes, Jessica seconds. Ayes have it (two abstain). Motion approved
4. Executive Committee Reports = 12 minutes total
 - a. **Executive Director's Report** (*Jacq Landa Herring*) - 2 minutes
Jacq reports she has been working on transitions. Jacq states she has been meeting with the new chairs, redoing some committees and the treasurer position now that we have an accountant. Jacq states she has been handling logistics of the conference and working on the virtual shift.
 - b. **President's Report** (*Steve Moody*) - 2 minutes
Steve reports he has been fielding questions that come into ICA. Steve reports he has been staying apprised of IBOL looking at changing endorsements for LCPC's coming into Idaho to make it easier.
 - c. **Past President's Report**, Awards/Nominations (*Lori Lodge*) - 2 minutes
Lori reports needing people to be putting forward nominations for awards for the conference. Lori states she is finishing up work with the impaired professional committee, a program that assists counselors with resources if they run into impairments.
 - d. **President Elect's Report** (*Beronica Salazar*) - 2 minutes
Beronica reported she has been getting familiar with bylaws, policies and procedures and attending meetings. Beronica recognized Lori for everything she has done for ICA.
 - e. **Treasurer's Report** (*Lindsay Vik*) - 2 minutes
Lindsay reports she has been working with the ED and Kalin to understand the role and getting on board with all the bank accounts. Lindsay reports getting the tax reports for all the divisions.
 - f. **Secretary's Report** (*Michelle Hopkins*) - 2 minutes
Michelle reports attending meetings, reading emails and uploading approved minutes to the website.
5. Division President's Reports - 2 minutes each
 - a. **IACES** (*Anna James Krzemieniecki*)
Anna reports their division is working on transitioning roles and looking for more members to fill roles. Anna reports they have been putting together some continuing education credits opportunities.
 - b. **IALGBTIC** (*Gabrielle Davis*)

- Gabbie reports all their roles are filled. Gabby stated they are working on a peer consultation group. Gabbie reports the last couple of months spent at the Capital working on the HB500 bill barring trans women from playing sports was put through but was paused due to someone suing. Gabby reported the division is changing their name to be more inclusive and to follow their national chapter. She reported they did a training with IMHCA and hopefully will do another with IMHCA at the end of the year.
- c. **ICDA (Garrett Nilsson)**
Garrett reported they put together a series of webinars for the summer and the fall, purpose for their members to get CEs and to also get more members and to recruit for some of their open positions.
 - d. IDASERVIC (*Stefanie Corbett - not in attendance; prior notice given*)
 - e. IDAMFC (*Jenny Lamb - joining late*)
 - f. **IMHCA (Caitlin Hart)** - 4 minutes approved to present
 - g. **Telehealth Parity Letter Attachment**
Caitlin reports they officially rescheduled part two of the PCT Telehealth training which will be Sept 17 & 18 and will be online and interactive. Caitling reports working on building an ethics training and bringing in some speakers she saw at the national conference. Caitlin stated they are still doing peer consultation groups and revising bylaws to vote on in November. Jamie reported on the telehealth parity letter stating it is about getting reimbursed the same for in person sessions as they do for telehealth sessions. Jamie reports the decision to be made in October. Jamie reports she has been working with other counselors in Idaho and networking and wanting to be a bridge and to get division input and backing on telehealth parity. Jamie to email the letter to Steve to send to the presidents to look at about signing the letter.
 - h. **ISCA (Jessica Lecertua)**
Jessica reported they are looking for a President Elect Elect and a Region One VP. Jessica states they made adjustments within the chair positions and eliminated redundant positions and created new positions such as a SBOE liason. Jessica reports school re-entry is on school counselors' minds and the board has been put on the backburner.
6. Officer & Committee Reports - 2 minutes each (excluding Conference) = 25 minutes total
- a. **Nominations & Elections Chair** - report given in Past President's Report (*Lori Lodge*)
Lori reports if any one has any names for nominations she will follow up.
 - b. **Awards Chair** - report given in Past President's Report (*Lori Lodge*)
 - c. **Bylaws Chair (Brian Smith)**
Brian reminded the board about voting, not just division presidents who can vote it's any elected member of a division board. Brian reported he is looking for anyone who wants to be on the bylaws committee.
 - d. **Finance Chair (Chad Yates)**
Chad reports he is looking forward to communicating with the ED and President and learning more about the council and about what's going on. Jacq reported the position advises on where to add member benefits and how to spend funds.
 - e. **Professional Development Chair (Amirah Nelson)**
Amirah reported she has been working with William (past chair) and getting familiar with the position.
 - f. **Leadership Development Chair (Jessica Henderson)**
 - g. **Membership Chair (Cade Kirkhart)**
Cade reported there are 290 professional members, 145 student/retired members and 22 division only members bringing it to 457 active members. Cade reported he had sent an email to 370 members with lapsed membership that their account will be deleted if they don't renew. Cade reported he was working on incentives and ways to build up more membership and get an idea of where we are at and where we can be. Cade asked to let him know if you have any ideas.
 - h. **Strategic Planning Chair (Sean Nixon)**

Sean reported helping Jacq and Steve with questions. Sean stated that he is willing to offer support to new people about ICA and why things are done the way they are.

- i. Public Policy and Legislation Chair (*Kelsey Allen - not in attendance; prior notice given and met with Pres & Exec Dir about report items*)

Jacq reported they had met with Kelsey (Jacq and Steve) her role will change and will focus on networker between all the divisions that way when we go into session we are more of a force and are on the same page. Jacq reported they are helping plan the legislative luncheon. Jacq reported they are wanting to make an effort to support the divisions who are active in the public policy and legislation.

- j. **Human Rights Chair (*Ashley Rohrbach*)**

Ashley reported she is looking at taking the committee in a lot of different directions such as a toolkit for the website, updated monthly. Ashley reported wanting to keep up with current events and provide resources. Ashley stated doing something different each month and having it easily accessible. Ashley reports contacting the Human Rights of Idaho and finding out they provide free trainings. Ashley reports thinking about having a training through the conference or as a general webinar.

- k. IBOL Representative (*Darla Trent*)

- l. Graduate Student Representative (*Cameron Wiemerslage - not in attendance; prior notice given*)

- m. **Media Chair (*Anne Siron*)**

Nothing to report.

- n. **Conference Chair (*Anne Siron*)** - 5 minutes

- Eventur overview/capabilities -Anne reports it is a virtual platform that we can also use in the future. Anne states it gives E-certificates based on who checked in and who checked out. Anne reports it will have Zoom platforms and moderators for the room.
- Current committee activities
- Anne reports they are finalizing the schedule and the program and gathering sponsorship. Anne reports updating the website. Anne reports pricing with \$80 per preconference session, Fri & Sat virtual member rate \$250/\$200 and non member rate of \$325 and a last chance rate October 20. Anne reports they currently have everything paid for thanks to sponsorship. Gabby – asks about registration for people with financial difficulties. Anne responds with scholarship opportunities. Ashley and Gabby respond it would be a good year to help people attend the conference. Gabby reports the recent IMHCA training offered scholarships and feedback was that the scholarships were a nice offering even if they aren't used. Anne reported the cost of each person to attend the conference and past history of scholarships not being used. Anne stated they maybe expand the professional scholarship as they may be more likely to use it. Jacq reported in October meet with divisions as it removes money from division profit share and agree if we want to expand scholarships. Sean provided historical background on scholarships. Beronica reported there a line when registering for a conference where you can donate to the scholarship fund. Anne responds that we do not currently have that and can add it.
- Keynote Speaker(s) update (*Steve*)
Richard Yepp - Friday and Saturday Manivong Ratts and then Division Presenters.
- Budget update (*Jacq*) -
 - *See Attachment 7b under Conference*
- Current registration costs & # registered to-date
- Current income on registration
- Sponsor update
- Division Presenters (*Steve*)
- Anne reports they are still waiting on some division's distinguished presenters.
- Division Conference Committee Reps (*Steve*)

Steve reports they are in need of help on the committee it's pretty lean. Steve requests if divisions can have someone come to the meetings on their behalf. Jacq reports the amount paid to the conference chair does not equate to how much work is involved and we burn through people to do the conference. Jacq reports we may have to look into hiring someone to do the conference. Sean reports profit sharing was originally done to involve divisions and gain help with the conference.

7. OLD BUSINESS

a. Division Insurance (*Jacq - continued from November '19*)

Jacq reports last year started talking about division insurance, looked into it and the divisions are all covered under ICA's policy.

b. Budget Update (*Jacq*)

See Attachment 7b

Jacq presents the budget which she reports is still conservative and ICA may have to go into reserves this year. Jacq reports the biggest difference is the lobbyist. Jacq requests that we vote for a budget through November when we know what the conference income is. Michelle motions accepting the budget as presented with the lobbyist, Caitlin seconds. Discussion: Lori has set a good precedent with involvement in the legislature and we would be smart to keep the lobbyist. Sean seconds ongoing discussion for ICA to support funds going to a lobbyist. Caitlin requests that lobbyist emails are sent to division presidents as well. Beronica states she was excited that ICA was involved and had a lobbyist. Beronica inquires as to what fundraising we have for support funds as we can only draw from reserves for so long. Beronica asks about removing the PP&L luncheon and if we can get creative and still have one. Jacq reported they could brainstorm on how to still have the luncheon. Jacq reports that we have a healthy record of earning enough income over the last 4-5 years to build a reserve. Gabby asks if we can \$1,000 for conference scholarships. Michelle motions to accept the budget as presented with lobbyist and \$1,000 for conference scholarships. Anna seconds. Ayes have it. Motion carries.

c. Transition - Contact Lists & Website Updates (*Jacq*)

Jacq reports there are a couple of blanks we will work to fill. She asks if you have a photo please send it in.

8. NEW BUSINESS

a. ICA Website Fee for 2020 (*Steve*)

Steve states they are giving the website fee back to the divisions due to the pandemic and divisions potentially losing income opportunities due to the pandemic. Jacq will write the divisions a check in the next month.

b. COL Training Event for New Members (*Steve*)

Steve reports we will know in the next few weeks if we got the grant to do a training.

c. Counseling Compact Affiliate States Meeting (*Beronica*)

See Attachments 8c

Beronica reports meetings once a week and inviting stakeholders to hear about what the compact conference is. Beronica gives the example that counselors could see clients in Washington DC (and vice versa) if Idaho and Washington DC sign the agreement. Beronica inquires if we want to schedule a meeting for members to attend this and learn about it. Group was amiable to offer to have a meeting set up for members.

d. New COL Meeting Format Proposal (*Jacq*)
Jacq reports this can be addressed in an email.

e. Other New Business
None reported.

9. Adjourn

Caitlin motions we end the meeting, Garrett seconds. Ayes have it. Motion carries. Meeting adjourns at 9:03pm.