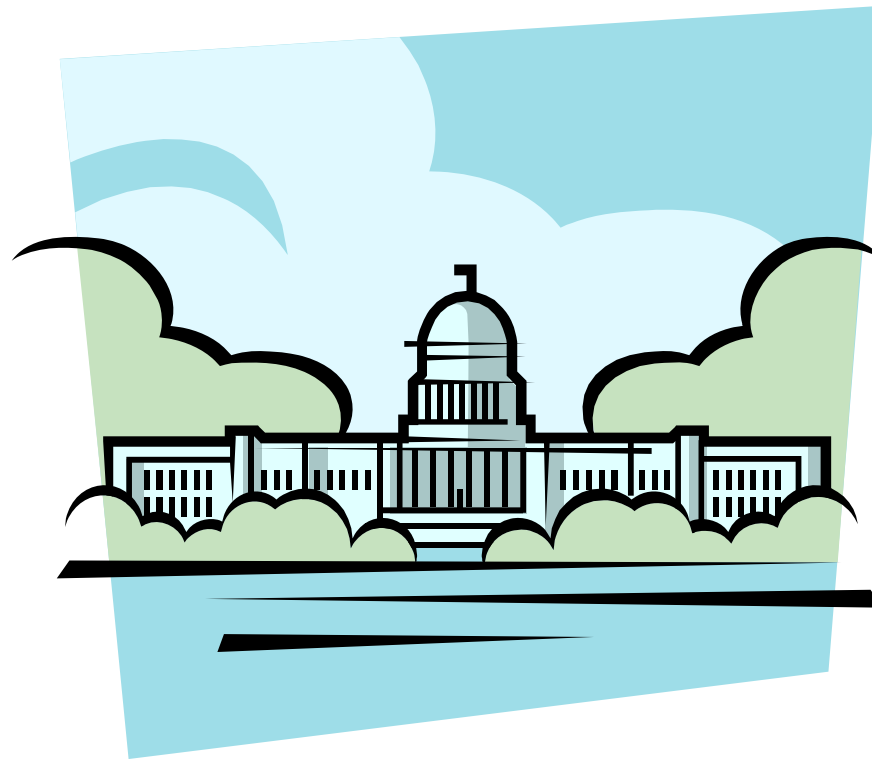


2010 ACA Institute for Leadership Training: Lobbying Visit Preparation

Conference calls – July 1st and 7th

ACA Office of
Public Policy and
Legislation



Leadership, Organizational, Personal Development



Goals of this call

- Show why grassroots advocacy is an absolute necessity for achieving our policy goals
- Provide background on the TRICARE legislation you'll be talking about in your lobbying visits
- Walk through what's going to happen July 23rd
- **Show you how to identify your Representative, so you can let us know who it is, *and***
- **Walk you through requesting a meeting with your Representative**
- Q&A

Advocacy is like baseball

- Legislative change happens s-l-o-w-l-y. It's supposed to! Congress was *not* devised by our founding fathers to pass laws, it was devised specifically to *make it difficult* to pass laws
- Most of the time when a batter steps up to the plate, nothing happens
- VERY successful baseball players hit around .300
- Wayne Gretzky: "You miss 100% of the shots you don't take."



The Camel Analogy

- On most issues, a certain number of calls or letters will convince a legislator to take action
- Your call or letter may not be the 10th or 20th contact that convinces a staffer or legislator to take action, but it makes that 10th or 20th contact possible!



Life In Congress: Changes since the 1970's

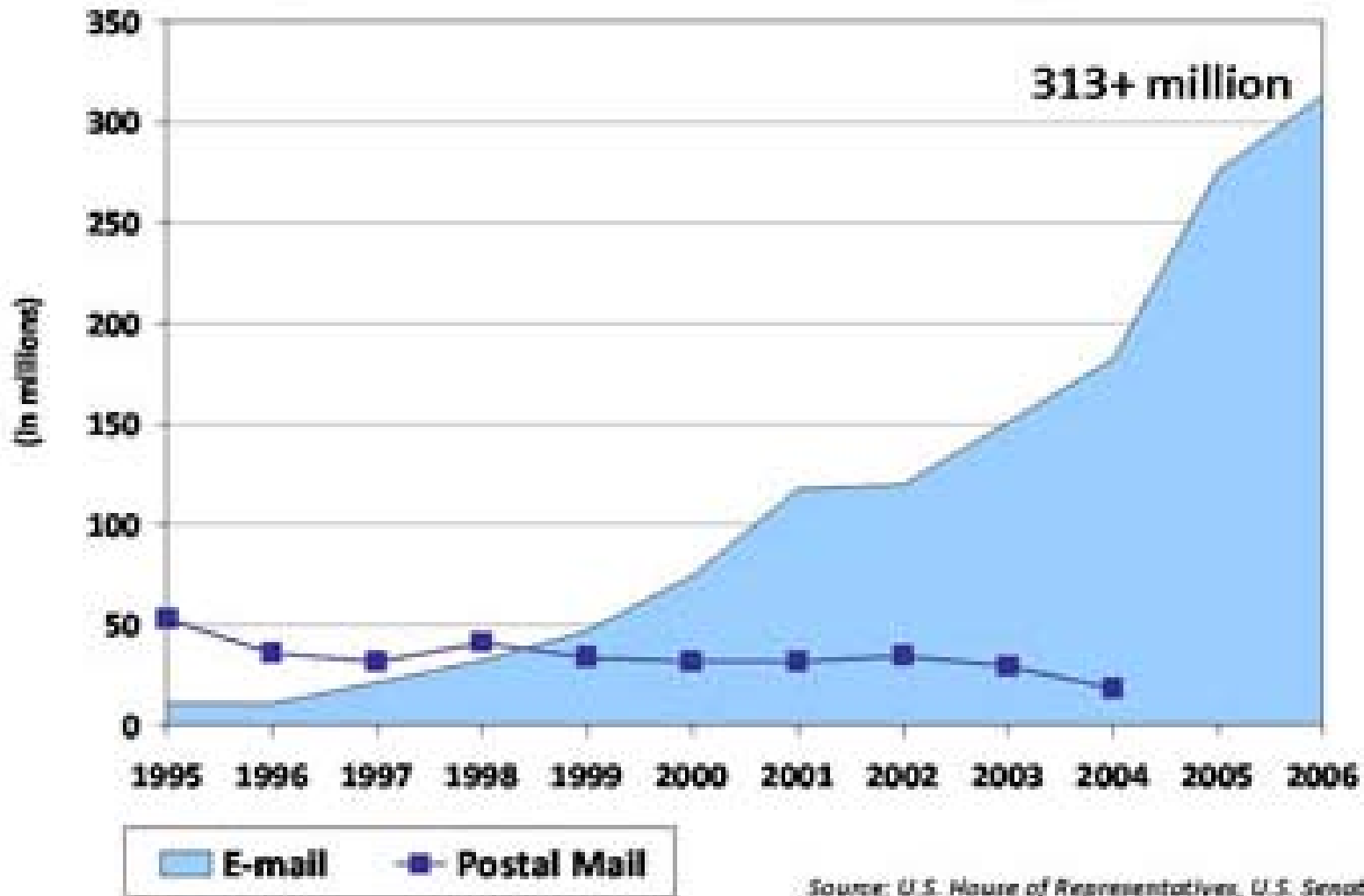
Workload has shot up...

- US Population increased 50% (+100 million)
- District Populations: +183,000
- Casework: Barely existed
- Internet, E-mail, Blogs, cell phones, and faxes didn't exist
- No 24-Hour news cycle
- Advocacy campaigns: Rudimentary



***...but
Congressional
staff sizes have
stayed virtually
the same!***

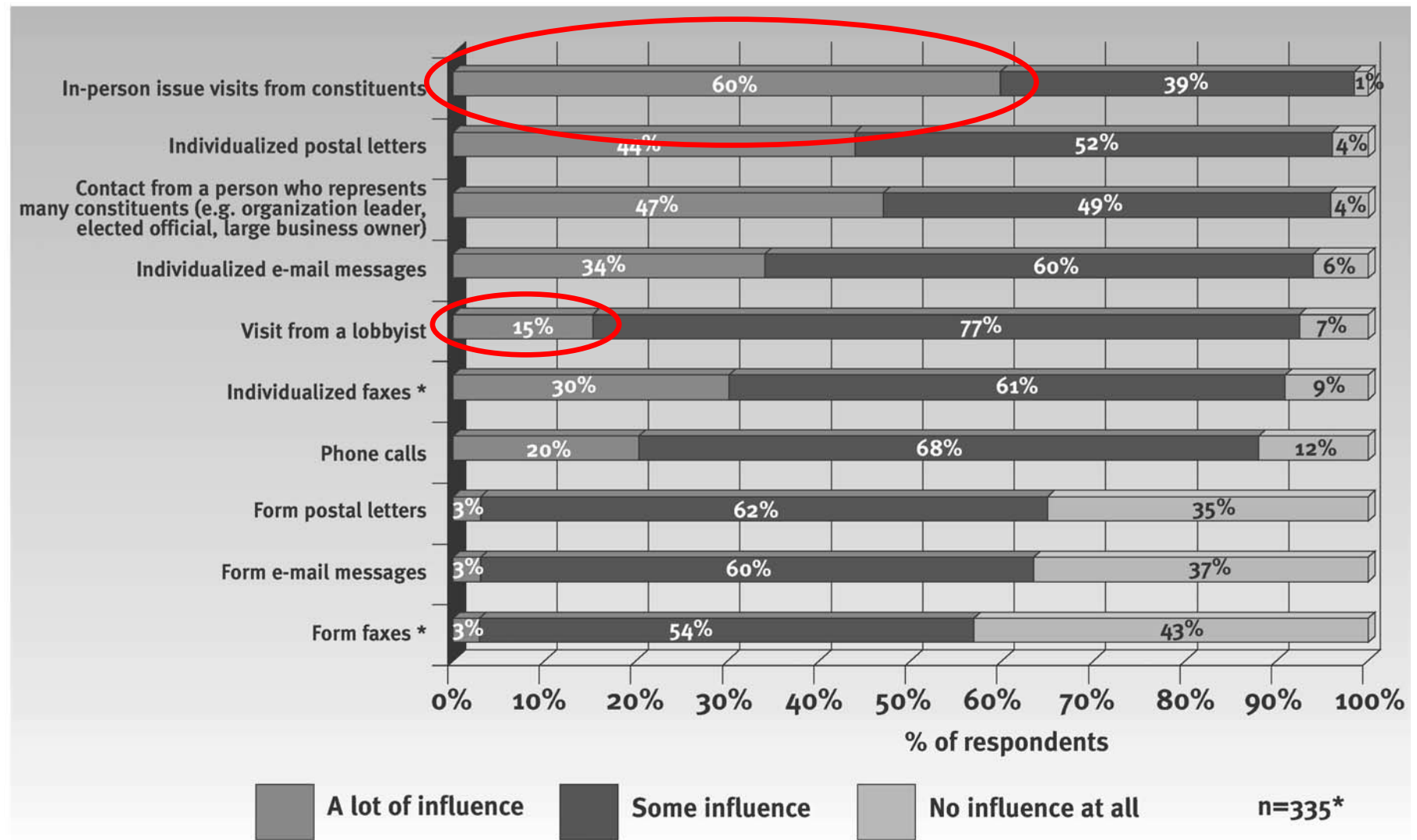
Contacts to Congress have exploded



source: Congressional Management Foundation, 2008

Constituents are listened to MUCH more than lobbyists

“If your Member/Senator has not already arrived at a firm decision on an issue, how much influence might the following advocacy strategies directed to the Washington office have on his/her decision?”



source: "Communicating With Congress," Congressional Management Foundation, 2005

Quotes from House staff

–“One hundred form letters have less direct value than a single thoughtful letter generated by a constituent of the Member’s district.”

–“Form letters are a waste of everyone’s time.”

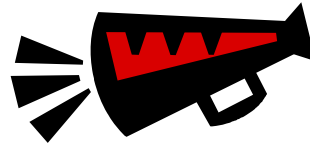
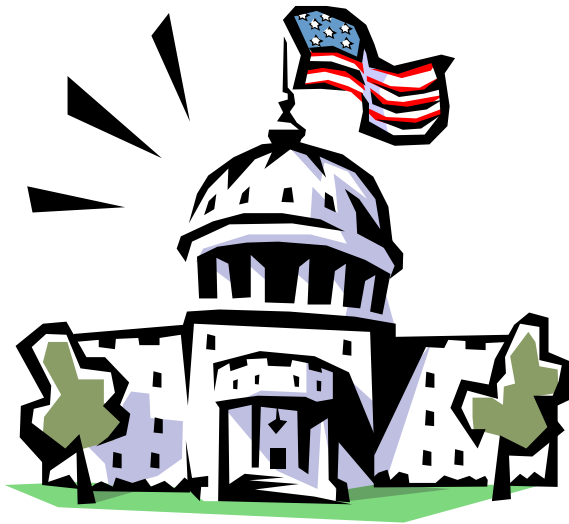
CMF report: “Quality is more persuasive than quantity.... The content matters. The operating assumption of many congressional staff is that the more time and effort constituents take to communicate, the more passionately they care about the issue.”

source: “Communicating With Congress,” Congressional Management Foundation, 2005

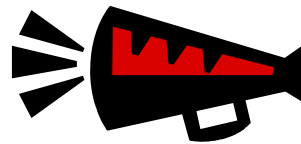
Leadership, Organizational, Personal Development



ACA and Lobbying

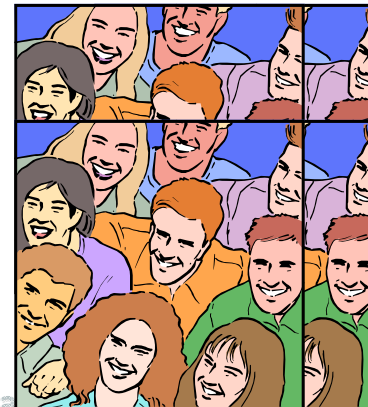
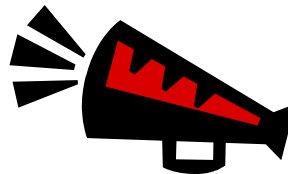


ACA



state
association

Without grassroots
activity, lobbying is
ineffective!



individual
counselors

TRICARE – The Basics

DISCLAIMER:

You don't need to memorize, or even completely understand, the details of TRICARE's history with respect to counselors. All you need to know is that:

- TRICARE comes in four different flavors: TRICARE Prime (managed care), TRICARE Standard (fee for service), and TRICARE for Life (supplemental coverage for those over 65 and in Medicare)
- A) Servicemembers and their families need better access to mental health care**
 - B) There are more than 115,000 professional counselors fully licensed by their state for independent practice, with qualifications at least as strong as those of other providers practicing independently under TRICARE**
 - C) Congress needs to fix this**

TRICARE – The basics

- Provides healthcare services to ~9.5 million members of the armed forces (including National Guard and Reserve), retirees, and their families
- TRICARE comes in four different flavors: TRICARE Prime (managed care), TRICARE Extra (preferred provider option), TRICARE Standard (fee for service), and TRICARE for Life (supplemental coverage for those over 65 and in Medicare)
- Law stipulates that “services of pastoral counselors, family and child counselors, or marital counselors (other than certified marriage and family therapists) may not be provided unless the patient has been referred to the counselor by a medical doctor for treatment,” and with the “results of that treatment” reported back to doctor

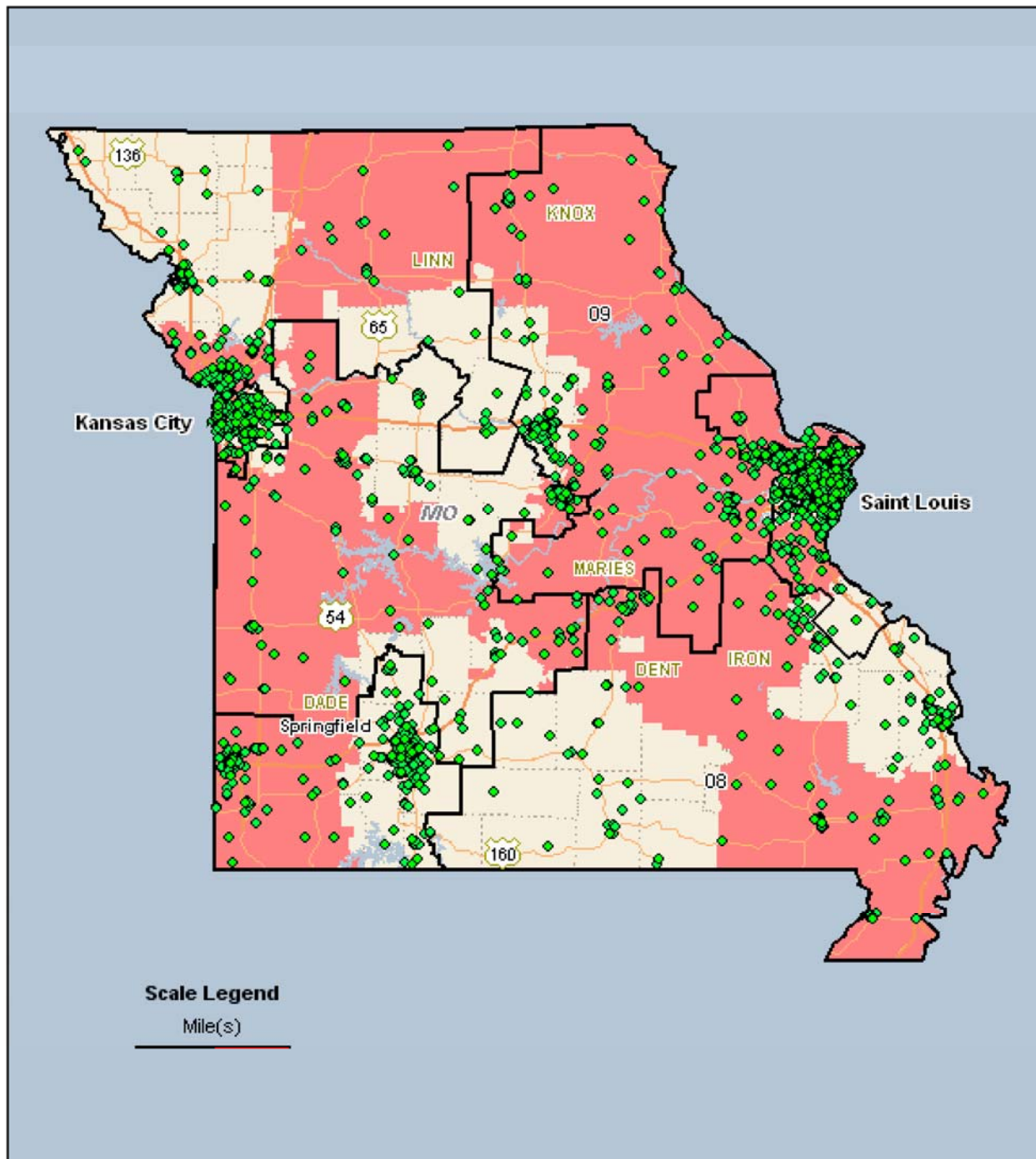
TRICARE – DoD Regulations (32 CFR 199.6)

	Licensed Mental Health Counselor	Licensed Marriage and Family Therapist	Licensed Clinical Social Worker
Education:	Master's degree in mental health counseling or allied mental health field from a regionally accredited institution	Master's degree from a regionally accredited educational institution in an appropriate behavioral science field, mental health discipline	Master's degree in social work from a graduate school of social work accredited by CSWE
Experience:	Two years of post-masters experience which includes 3,000 hours of clinical work and 100 hours of face-to-face supervision	<i>Either</i> 200 hours of approved supervision and 1,000 hours of clinical experience in marriage and family counseling <i>Or</i> 150 hours of approved supervision and 750 hours of clinical experience in practice of psychotherapy	Has 2 years/3,000 hours of post-master's supervised clinical social work practice
Licensure requirement:	Licensed or certified to practice as a mental health counselor by the jurisdiction where practicing	Licensed or certified to practice as a marriage and family therapist by the jurisdiction where practicing	Licensed as a clinical social worker or, if the jurisdiction does not provide for licensure, is certified by a national professional organization

Missouri LPCs and Mental Health Professional Shortage Areas

- Licensed Professional Counselors
- Mental health HPSA
- Congressional districts

Sources: Missouri Division of Professional Regulation, Committee for Professional Counselors (2009); U.S. Dept. of Health and Human Services: Centers for Medicare & Medicaid Services, Health Resources and Services Administration (2010)



DoD – The reliable opposition

DoD opposed independent practice authority for both clinical social workers and marriage and family therapists. As much—or more—than most bureaucracies, DoD likes control.

Arguments used against letting counselor practice independently:

- TRICARE policy follows Medicare policy, and you're not covered under Medicare yet
- Lack of national or uniform standards of accreditation for mental health counselors relating to educational requirements
- Lack of single national exam
- Differences in requirements, titles in state licensure
- Counselors being 'further removed' from the medical model than other providers

TRICARE and counselors: A chronology

- 2000 – FY2001 National Defense Authorization Act (NDAA) calls for demonstration project allowing independent practice authority for counselors, DoD to report back to Congress by February, 2003**
- 2005 – RAND report on demonstration project completed. RAND finds that beneficiaries in demonstration area had better access to care, with no adverse affects on treatment, In cover letter sending report to Congress, DoD reiterates opposition to independent practice authority**
- 2005 – House NDAA for FY 2006 includes independent practice authority, Senate version allows independent practice in mental health professional shortage areas; final law asks DoD to report on improvements in referral & supervision**
- 2006 – House NDAA for FY 2007 includes independent practice authority, Senate version doesn't; no provision in final law**
- 2007 – House NDAA for FY 2008 includes independent practice authority, Senate version calls for Institute of Medicine audit of profession; final law includes IOM study**
- 2009 – IOM issues report, recommends 1) independent practice for counselors with mental health counseling degree from CACREP-accredited program, having passed NCMHCE; 2) comprehensive quality-management system for all mental health professionals**

TRICARE Legislation – House

H.R. 3839 – Allows TRICARE-participating counselors to practice independently

H.R. 5136 (NDAA) – Sense of Congress that DoD should implement IOM recommendations, “because such implementation will increase the urgently needed mental health staff of the Department of Defense and ensure that members of the Armed Forces will receive timely and confidential post-deployment screenings with a mental health professional.”

TRICARE Legislation - Senate

S. 3371 – Allows counselors to practice independently *if* they:

1) Have a master's degree from a program in mental health counseling accredited by CACREP; 2) Pass the NCMHCE

S. 3454 (NDAA) – Allows counselors to practice independently *if* they:

1) Have a master's degree from a program in mental health counseling accredited by CACREP “or a similar accreditation program”;

2) Pass the NCMHCE;

3) Have at least 2 years/3,000 hours of supervised experience, including 100 hours of face-to-face supervision, with supervision provided by a mental health counselor and conducted in a manner consistent with the guidelines for supervision of the American Mental Health Counselors Association.

Transition provision: DoD shall issue regulations under which, for a period of time, mental health counselors may continue to practice through physician referral and supervision

Members of the Senate Armed Services Committee

DEMOCRATS

Carl Levin (MI) *Chairman*

Robert C. Byrd (WV)

Joseph I. Lieberman (CT)

Jack Reed (RI)

Daniel K. Akaka (HI)

Bill Nelson (FL)

Ben Nelson (NE)

Evan Bayh (IN)

Jim Webb (VA)

Claire McCaskill (MO)

Mark Udall (CO)

Kay R. Hagan (NC)

Mark Begich (AK)

Roland W. Burris (IL)

Jeff Bingaman (NM)

Edward E. Kaufman (DE)

REPUBLICANS

John McCain (AZ) *Ranking Member*

James M. Inhofe (OK)

Jeff Sessions (AL)

Saxby Chambliss (GA)

Lindsey Graham (SC)

John Thune (SD)

Roger F. Wicker (MS)

George S. LeMieux (FL)

Scott Brown (MA)

Richard Burr (NC)

David Vitter (LA)

Susan M. Collins (ME)

What happens between now and July 24th

- **ASAP: Let Christie know who your Representative is**
- **ASAP: Schedule your own meeting with your Representative!**
- Collect state, local anecdotes about the need for counselor independent practice authority, better access to MH care for servicemembers
- July 7th – second conference call
- Week of July 19th – we'll send out an e-mail with late-breaking news, if any, on TRICARE developments
- July 22nd – training on visits, distribution of briefing papers to give staff, talking points, etc.
- July 23rd – more training on visits in morning, and then...
 - 9:30am – group photo on Capitol Hill
 - 10:00-11:15am – Senate lobbying visits
 - 12:00 noon-ish – House lobbying visits
 - ~1:00pm – Lunch on Capitol Hill





111th Congress, 1st S
Washington, DC 20515 | (202) 224-3121 | TTY: (202) 225

Find Your Representative
by ZIP (+4)

Representatives' Web sites (A-Z by last name)

Committees' Web sites (A-Z)

Legislative Resources

- Offices
- Representatives**
- Committees**
- Leadership**
- House Organizations**
- Resources
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- [Clerk of the House](#)
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See schedules for [this week](#), [committee hearings](#) and the [2009 Calendar](#).

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Search [Thomas](#) by bill text or number, the [Congressional Record](#) or the [legislative archive](#).

FIND VOTE INFORMATION
Search [Roll Call Votes](#) from [2008](#), [2007](#), [2006](#), [2005](#) and [previous Congresses](#).

What does the House do?

Information on the Swine Flu (H1N1)
Stay informed. The [Centers for Disease Control](#) website will be updated regularly as information becomes available.
[CDC Swine Flu Resources Site](#)

Legislative Branch Agencies

- [Architect of the Capitol](#)
- [Congressional Budget Office](#)
- [Government Accountability Office](#)
- [Government Printing Office](#)
- [Library of Congress](#)
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Take Action!

Ask Congress to cosponsor Medicare coverage of counselors legislation!

S. 671 introduced in Senate, H.R. 1693 in House

Urge Congress to Fund Loan Forgiveness Program for School Counselors (4/09)

New Bill Would Improve Mental Health Services on College Campuses (4/09)

Legislation Introduced to Increase Counselors in Low Income Schools (3/09)

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22314

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Senators

- [Jim Webb](#) (D)
- [Mark Warner](#) (D)

Representatives

- [James Moran](#) (D-8)

Governor & State Legislators

Governor

- [Timothy Kaine](#) (D)

Senate

- [Patricia Ticer](#) (D-30)

House of Delegates*

- [David Englin](#) (D-45)
- [Charniele Herring](#) (D-46)

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City:

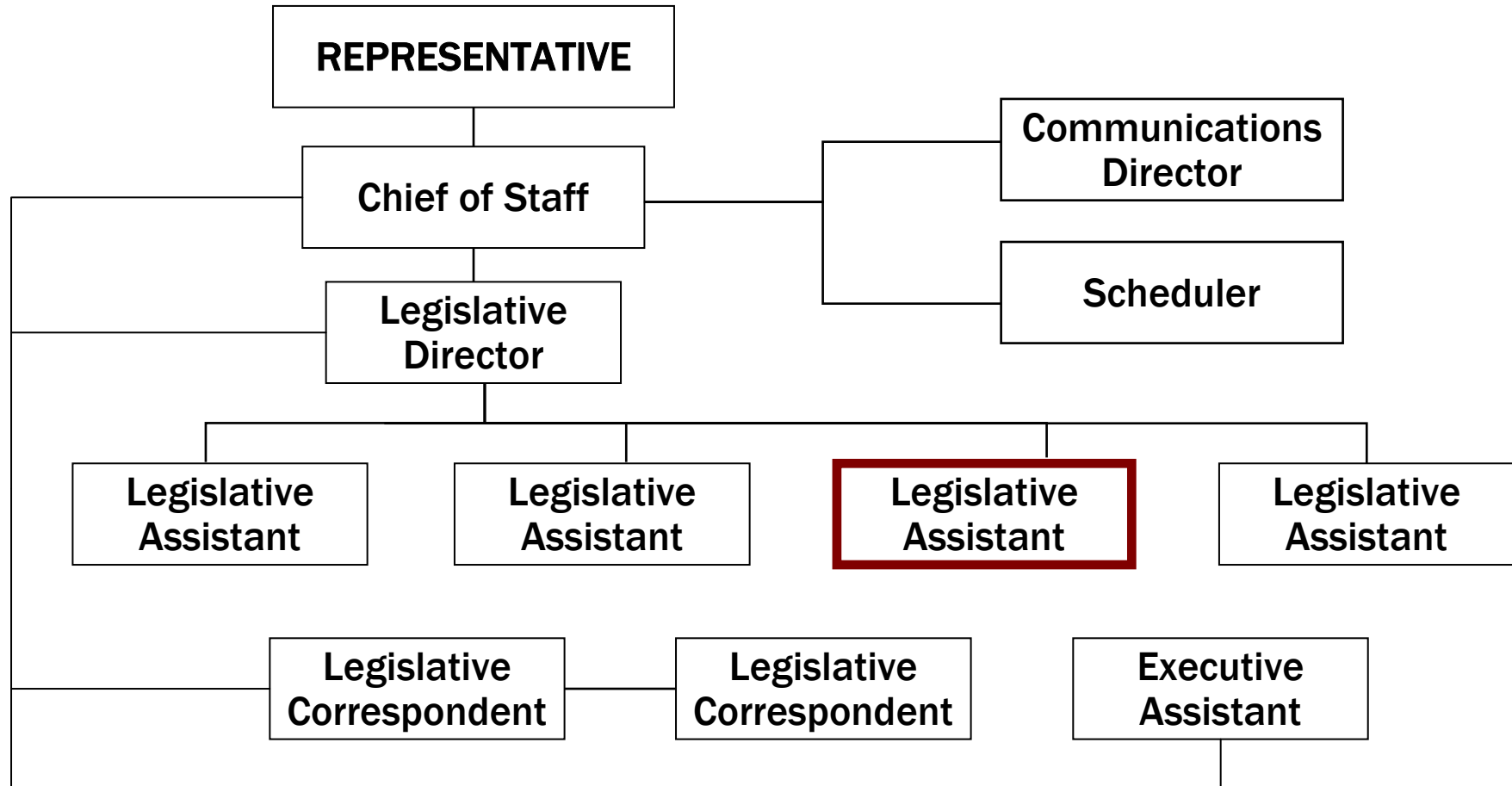
State: ZIP Code:

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Scheduling a meeting with your Rep's office

1. Find out who your Representative is by visiting <http://www.house.gov>, or <http://capwiz.com/counseling>
2. Call the U.S. Capitol Switchboard at 202-225-3121, and when the operator answers, ask to be connected to your member's office ("*Could I get Congressman Jim Moran's office, please?*")
3. When the Representative's receptionist answers, tell him or her who you are, that you're a constituent of the Congressman's /woman's, that you'll be in D.C. making visits on Capitol Hill on Friday, July 23rd in conjunction with a leadership meeting of the American Counseling Association, and that you'd like to meet with the Representative or a staffer to discuss TRICARE coverage of licensed professional counselors
4. Tell the receptionist that given your Senate visit schedule, you need the meeting to occur as close to 12:00 noon as possible
5. If possible, get the name and e-mail address of the person you'll be meeting with
6. When you get a meeting, **e-mail Christie (clum@counseling.org) with the office, time, and staff person's name**

Who you'll be meeting with: How Representatives' D.C. offices are structured



Lobbying visits are simple!

- Enter the office and introduce yourself to the receptionist. Tell the receptionist who you have an appointment with.
- When the staff person comes out, introduce yourself, make small talk, ask if they're from the state, etc.
- Explain who licensed professional counselors are
- Make the "ask": Say what you want their boss to do
- Ask if you can follow up with the staff person in ~2 weeks
- Get their card, and contact them again from back home

You won't be expected to know all the answers! If you're asked something you don't know, just say "I don't know, I'll check and get back to you."

The “Ask”

Ask your **Representative** to cosponsor H.R. 3839. It’s very easy to check the <http://thomas.loc.gov> website to see who is cosponsoring

Ask your **Senators** to contact the Senate Armed Services Committee to let counselors meeting current TRICARE requirements to practice independently, just like their peers do.

The LIBRARY of CONGRESS THOMAS

The Library of Congress > THOMAS Home



THOMAS

In the spirit of Thomas Jefferson, legislative information from the Library of Congress

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- Global Legal Information Network
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- The Supreme Court

Current Activity

- On the House Floor Now
- On the Senate Floor Now
- Passed Congress, Sent to President
- Yesterday in Congress
- Congressional Record Latest Daily Digest
- Schedules, Calendars

Weekly Top Five

- H.R. 4213
- H.R. 3590
- H.R. 5175
- H.R. 4173
- H.R. 3172

View Top Ten

Tip of the Week

THOMAS now displays the years of each Congress. For example, the page heading for a bill from the 108th Congress includes the text (2003-2004). Also, hovering over a Congress number on a search or browse screen results in pop-up text of the corresponding years.

View Archive of Tips

FEEDBACK

Bill Summary & Status 111th Congress (2009 - 2010) H.R. 3839

Item 1 of 1

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H.R. 3839

Title: To amend title 10, United States Code, to authorize the reimbursement of mental health counselors under TRICARE, and for other purposes.

Sponsor: [Rep. Rooney, Thomas J.](#) [FL-16] (introduced 10/15/2009) [Cosponsors](#) (15)

Latest Major Action: 10/28/2009 Referred to House subcommittee. Status: Referred to the Subcommittee on Military Personnel.

All Information (except text)	Text of Legislation	CRS Summary	Major Congressional Actions All Congressional Actions
Titles	Cosponsors (15)	Committees	
Related Bills	Amendments	Related Committee Documents	All Congressional Actions with Amendments With links to <i>Congressional Record</i> pages, votes, reports
CBO Cost Estimates	Subjects		

Bill Summary & Status - 111th Congress (2009 - 2010) - H.R. 3839 - Cosponsors - THOMAS (Library of Congress) - ...

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http://thomas.loc.gov/cgi-bin/bdquery/D?d111:1:./temp/~bdTf7r:@@P|/home/ Google

Bill Summary & Status - 111t...

H.R. 3839 Cosponsors

Item 1 of 1

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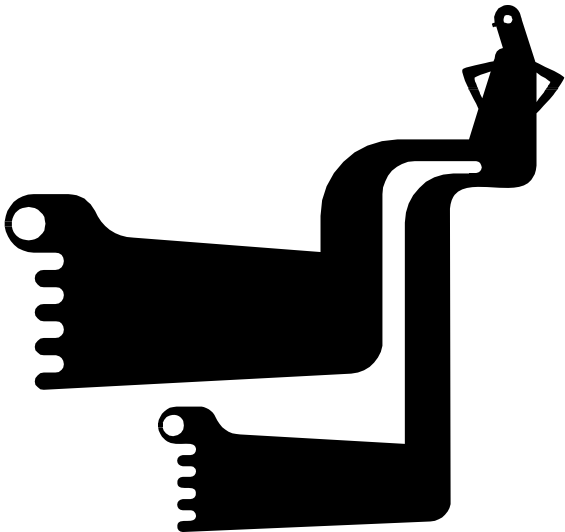
COSPONSORS(15), ALPHABETICAL [followed by Cosponsors withdrawn]: (Sort: [by date](#))

- [Rep Bordallo, Madeleine Z.](#) [GU] - 3/19/2010
- [Rep Courtney, Joe](#) [CT-2] - 3/3/2010
- [Rep Diaz-Balart, Lincoln](#) [FL-21] - 6/29/2010
- [Rep Garamendi, John](#) [CA-10] - 5/24/2010
- [Rep Israel, Steve](#) [NY-2] - 3/3/2010
- [Rep Jones, Walter B., Jr.](#) [NC-3] - 3/4/2010
- [Rep Kilpatrick, Carolyn C.](#) [MI-13] - 4/29/2010
- [Rep Lujan, Ben Ray](#) [NM-3] - 5/24/2010
- [Rep McCotter, Thaddeus G.](#) [MI-11] - 6/14/2010
- [Rep McIntyre, Mike](#) [NC-7] - 6/17/2010
- [Rep McMahan, Michael E.](#) [NY-13] - 10/15/2009
- [Rep Morris Rodgers, Cathy](#) [WA-5] - 11/2/2009
- [Rep Michaud, Michael H.](#) [ME-2] - 5/24/2010
- [Rep Rodriguez, Ciro D.](#) [TX-23] - 11/2/2009
- [Rep Shuster, Bill](#) [PA-9] - 11/17/2009

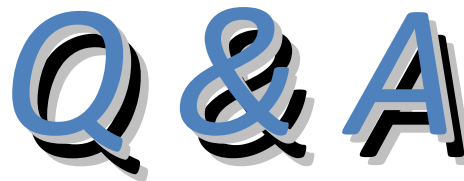
[+] FEEDBACK

WARNING:

You'll probably be walking about 1.5 miles over the course of the day on Friday (although not all at once!) during your lobbying visits. You may want to practice!



**Wear comfortable shoes.
Taxis are an option, if you
need one.**



Our contact info:

Scott Barstow – ph: 800-347-6647 x234
e-mail: sbarstow@counseling.org

Christie Lum – ph: 800-347-6647 x354
e-mail: clum@counseling.org



COUNCIL OF LEADERS REPORT

Office/Committee: **Conference Committee**
Date: **June 16, 2011**
Officer/Committee Chair: **Heather Tustison/Amy Curtis-Schaeffer**

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Current Conference Report:

- **Total Profit: \$15,763.00**
 - Total Income: \$53,504.37
 - Total Expenses: \$37,741.37
- **2011 ICA Conference – January 19-22, 2010 – Red Lion Pocatello**
 - **Dr. Scott Miller** – Keynote Speaker Friday
 - **Dr. Marcheta Evans** – Keynote Speaker Saturday
 - Pre-Conference Learning Institutes - January 19 & 20 – **86 Registrants**
 - Steve Moody & Rebecca Pender – Clinical Supervision – **15 Registrants**
 - Lori Fairgrieve and Karin Watson – Play Therapy – **27 Registrants**
 - Janet Allen – Sexual Addiction – **19 Registrants**
 - Scott Miller – Effectiveness in Counseling – **25 Registrants**
 - Social Events & Entertainment
 - Thursday Night Beach Blast Social – **32 Registrants**
 - Friday Night Salsa, Swing and Slide Social – **31 Registrants**
 - Friday Lunch with Keynotes for Graduate Students – **18 Registrants**
 - Saturday Koffee with Keynotes
 - Wellness Room – Vendors - massage therapy, vitamins, yoga and wellness info
 - Silent Auction – **Generated \$1,826**
 - Bookstore – **Loss of \$437.67**
 - Scholarships – **9 given**
 - Sponsors/Exhibitors
 - 1 - \$1,000 Sponsor – Bannock Youth Foundation
 - 1 - \$500 Sponsor – Intermountain Hospital
 - 20 Exhibitors
 - 5 Divisions
 - Program
 - 44 Program Proposals Submitted
 - 30 Interest Sessions composed Program
 - Registrations – Total Registered: **308 – 16 Single Day Registrants**
 - Super Duper Early Bird: **30**
 - Early Bird/Regular/Onsite Students: **94**
 - Early Bird/Regular/Onsite Professional: **140**
 - Early Bird/Regular/Onsite Members: **195**
 - Early Bird/Regular/Onsite Non-Members: **39**

Future Conferences:

2012 ICA Conference – January 25-28, 2012 – Riverside Doubletree, Boise

- **“*Revolutionary Counseling – Innovations in Transformation*”**
 - Friday Keynote Speaker – Lynn Stadler, MFT
 - Saturday Keynote Speaker – ACA President Dr. Don Locke
- Conference Chair: Amy Curti

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action:

Funds generated from the Silent Auction above and beyond what is designated for Conference Registration Scholarships, will be ear-marked for Scholarships to attend the ACA Conference and/or the ACA Leadership Development Institute.

Recommendations for Policy Change:



COUNCIL OF LEADERS REPORT

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 - Scholarships – **9 given**
 - Sponsors/Exhibitors
 - 1 - \$1,000 Sponsor – Bannock Youth Foundation
 - 1 - \$500 Sponsor – Intermountain Hospital
 - 20 Exhibitors
 - 5 Divisions
 - Program
 - 44 Program Proposals Submitted
 - 30 Interest Sessions composed Program
 - Registrations – Total Registered: **308 – 16 Single Day Registrants**
 - Super Duper Early Bird: **30**
 - Early Bird/Regular/Onsite Students: **94**
 - Early Bird/Regular/Onsite Professional: **140**
 - Early Bird/Regular/Onsite Members: **195**
 - Early Bird/Regular/Onsite Non-Members: **39**

Future Conferences:

2012 ICA Conference – January 25-28, 2012 – Riverside Doubletree, Boise

- **“Revolutionary Counseling – Innovations in Transformation”**
- **Keynote Speakers**
 - Friday Keynote Speaker – Lynn Stadler, MFT
 - Saturday Keynote Speaker – ACA President Dr. Don Locke
- Pre-Conference Learning Institutes
 - Clinical Supervision
 - Gestalt Play Therapy
 - Advocacy, Counseling Refugees and Trauma
 - ?
- Conference Chair: Amy Curtis-Schaeffer

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action:

Funds generated from the Silent Auction above and beyond what is designated for Conference Registration Scholarships, will be ear-marked for Scholarships to attend the ACA Conference and/or the ACA Leadership Development Institute.

Recommendations for Policy Change:

Budget August 2010-December 2010

<i>Checking Balance – August 1, 2010</i>	<i>9,719.60</i>
<i>Checking Balance – December 31, 2010</i>	<i>24,384.93</i>
<i>Business Savings- August 1, 2010</i>	<i>35,239.43</i>
<i>Business Savings- December 31, 2010</i>	<i>35,282.42</i>
<i>Certificates of Deposit: June 17, 2009</i>	<i><u>13,936.55</u></i>
<i>End of year Balance June 30, 2010 approx:</i>	<i>53,332.33</i>

AUGUST 2010

Date	Deposit	Withdrawals		Purpose
8/31/2010		-1553.09	CHECK # 1737	Trinity Pines
8/19/2010		-1623	CHECK # 1738	Trinity Pines
8/18/2010	580		DEPOSIT MADE IN A BRANCH/STORE #150805528	
8/16/2010		-144	CHECK # 1736	JACES
8/16/2010		-3616.12	CHECK # 1734	IMCHA
8/6/2010		-2.08	CHECK CRD PURCHASE 08/05 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 218040012695693 ?MCC=7338 90	
8/2/2010	77.38		PAYPAL TRANSFER 100802 4U8J24D3BSYUN IDAHO COUNSELING ASSOC	
8/2/2010	1535		DEPOSIT MADE IN A BRANCH/STORE #150805526	

SEPTEMBER 2010

Date	Deposit	Withdrawals		Purpose
9/30/2010	1430		DEPOSIT MADE IN A BRANCH/STORE #150805531	
9/22/2010		-25	CHECK # 1743	ISCA-Sponsor
9/16/2010		-50	CHECK # 1739	Computer GI
9/16/2010		-192	CHECK # 1740	Computer GI
9/16/2010		-50	CASHED CHECK # 1742	Sue Holmes- ICA office phone
9/16/2010	925		DEPOSIT MADE IN A BRANCH/STORE #150805530	
9/10/2010		-600	CHECK # 1741	Heather Tustison- Web-site Stipend
9/2/2010		-88	CHECK CRD PURCHASE 09/01 CD WORLD IDAHO FALLS ID 491986XXXXXX2800 245040012306986 ?MCC=7841 90	
9/2/2010	35		DEPOSIT MADE IN A BRANCH/STORE #239070309	
9/2/2010	318.02		PAYPAL TRANSFER 100902 4U8J24EQHVWFG IDAHO COUNSELING ASSOC	
9/1/2010		-144	CHECK CRD PURCHASE 08/31 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 244040011209206 ?MCC=7338 90	
9/1/2010	340		DEPOSIT MADE IN A BRANCH/STORE #150805529	

OCTOBER 2010

Date	Deposit	Withdrawals		Purpose
10/29/2010		-50	CASHED CHECK # 1746	Sue Holmes- ICA office phone
10/29/2010	500		DEPOSIT MADE IN A BRANCH/STORE #150805533	
10/19/2010	1200		DEPOSIT MADE IN A BRANCH/STORE #150805532	
10/15/2010		-650	CHECK # 1745	B&A Tax Report
10/8/2010		-181.93	CHECK # 1744	Heather Tustison- DC trip Leadership Development
10/8/2010		-539.33	CHECK CRD PURCHASE 10/06 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 281040007385457 ?MCC=2741 01	
10/7/2010		-367.24	CHECK CRD PURCHASE 10/05 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 280040007516518 ?MCC=2741 01	Heather Tustison- Save the Date Postcard mailings
10/4/2010		-72	CHECK CRD PURCHASE 10/02 CD WORLD IDAHO FALLS ID 491986XXXXXX2800 276040015653020 ?MCC=7841 90	
10/4/2010	467.91		PAYPAL TRANSFER 101002	

			4U8J24GF5RN5U IDAHO COUNSELING ASSOC	
10/1/2010		-42.4	CHECK CRD PURCHASE 09/30 ZIP PRINT OF IDAHOFALL IDAHO FALLS ID 491986XXXXXX2800 274040010776941 ?MCC=2741 90	

NOVEMBER 2010

Date	Deposit	Withdrawals		Purpose
11/30/2010	1940		DEPOSIT MADE IN A BRANCH/STORE #150805534	
11/29/2010		-313.85	CHECK # 1747	Heather Tustison- Conference Committee Meeting
11/29/2010		-769.29	CHECK CRD PURCHASE 11/24 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 332040018674331 ?MCC=2741 01	
11/24/2010		-841.53	CHECK CRD PURCHASE 11/22 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 328040007634922 ?MCC=2741 01	
11/16/2010	2965		DEPOSIT MADE IN A BRANCH/STORE #150910214	
11/5/2010		-119.02	CHECK # 1735	JCDA
11/2/2010	970.4		PAYPAL TRANSFER 101102 4U8J24J7RDSFS IDAHO COUNSELING ASSOC	

DECEMBER 2010

Date	Deposit	Withdrawals		Purpose
12/31/2010	2255		DEPOSIT MADE IN A BRANCH/STORE #150805537	
12/30/2010		-21.9	CHECK CRD PURCHASE 12/30 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 364040011194461 ?MCC=5942 01	
12/29/2010		-151.08	CHECK CRD PURCHASE 12/28 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 363040007486522 ?MCC=5942 01	
12/28/2010		-10.95	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040008152676 ?MCC=5942 01	
12/28/2010		-65.7	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040005589934 ?MCC=5942 01	
12/28/2010		-415.47	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL	

			WA 491986XXXXXX2800 362040008512168 ?MCC=5942 01	
12/23/2010		-10.95	CHECK CRD PURCHASE 12/22 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 357040011300218 ?MCC=5942 01	
12/22/2010		-21.9	CHECK CRD PURCHASE 12/21 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 356040007734941 ?MCC=5942 01	
12/22/2010		-32.85	CHECK CRD PURCHASE 12/21 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 356040011956269 ?MCC=5942 01	
12/20/2010		-30	CHECK # 1748	Enid Davis- Refund
12/17/2010	7362.91		PAYPAL TRANSFER 101217 4U8J24MBHRR7G IDAHO COUNSELING ASSOC	
12/16/2010	1465		DEPOSIT MADE IN A BRANCH/STORE #150805535	
12/9/2010		-1.86	CHECK CRD PURCHASE 12/08 THE UPS STORE #2271 IDAHO FALLS	

			ID 491986XXXXXX2800 343040011452657 ?MCC=7338 90	
12/6/2010		-44	CHECK CRD PURCHASE 12/04 CD WORLD IDAHO FALLS ID 491986XXXXXX2800 339040015548776 ?MCC=7841 90	
12/2/2010	3103.25		PAYPAL TRANSFER 101202 4U8J24L8KEDA2 IDAHO COUNSELING ASSOC	



COUNCIL OF LEADERS REPORT

Office/Committee: **President-Elect**
Date: **January 14, 2011**
Officer/Committee Chair: **Heather Tustison**

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

President-Elect Report:

- Policies and Procedures Manual to be overhauled
 - Request to form a committee to create uniform policies and bring to date
- Guidelines and Expectations to be generated for each ICA Leadership Position
 - Request to form a committee to detail Job Descriptions
 - Request to have each COL member create their own Job Description
- Revision of the Leadership Funding Policy from 061010 to include a \$30 per diem for food for the ACA Conference and ACA LDI.
- Recruitment of President-Elect-Elect

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action:

- Revised Leadership Funding Policy to include \$30 per diem for food for ACA and ACA LDI.

Recommendations for Policy Change:

- Revised Leadership Funding Policy to include \$30 per diem for food for ACA and ACA LDI.