

Treasurer's Report July 1, 2010- June 10, 2011

<i>Checking Balance – July 1, 2010</i>	<i>9,719.60</i>
<i>Checking Balance – June 10, 2011</i>	<i>20,993.90</i>
<i>Business Savings- July 1, 2010</i>	<i>35,230.45</i>
<i>Business Savings- June 10, 2011</i>	<i>35,318.06</i>
<i><u>Certificates of Deposit:</u></i>	<i><u>approx 13,983.73</u></i>
<i>Balance June 10, 2011</i>	<i>70,295.69</i>

Prepared by Diana Pals in lieu of Sachin Jain.

approx: 96,839.56

JULY 2010

Date	Deposit	Withdrawals	Purpose
07/28/10		\$34.85	CHECK CRD PURCHASE 07/28 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 209040012482782 ?MCC=7392 01
07/28/10		\$99.00	CHECK CRD PURCHASE 07/28 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 209040012482783 ?MCC=7392 01
07/27/10		\$726.61	CHECK # 1732 Request Copy
07/27/10		\$99.00	CHECK CRD PURCHASE 07/27 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 208040012836359 ?MCC=7392 01

07/27/10		\$99.00	CHECK CRD PURCHASE 07/27 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 208040012836358 ?MCC=7392 01	
07/27/10		\$902.51	CHECK CRD PURCHASE 07/25 HILTON ALEXANDRIA OLD ALEXANDRIA VA 491986XXXXX2800 208040010909331 ?MCC=3504 90	
07/26/10		\$1,185.32	CHECK # 1733 Request Copy	
07/26/10		\$23.00	CHECK CRD PURCHASE 07/25 DELTA AIR 0068220377 WASHINGTON DC 491986XXXXX2800 207040015003651 ?MCC=3058 01	
07/23/10		\$59.00	CHECK CRD PURCHASE 07/22 SUPERSHUTTLE EXECUCARB 8002583826 MD 491986XXXXX2800 204040013773736 ?MCC=4789 01	
07/19/10		\$86.69	CHECK CRD PURCHASE 07/17 STAPLES 00104703 AMMON ID 491986XXXXX2800 200040005841366 ?MCC=5943 90	
07/19/10	\$465.00		DEPOSIT MADE IN A BRANCH/STORE #150805523 View Details	
07/12/10		\$95.71	CHECK # 1731 Request Copy	
07/12/10	\$150.00		CHECK CRD PUR RTRN 07/10 AMERICAN COUNSELING AS 7038239800 VA 491986XXXXX2800 192040025761295 ?MCC=7392 124103799DA01	

07/06/10		\$450.00	CHECK # 1730 Request Copy	
07/02/10	\$356.55		PAYPAL TRANSFER 100702 4U8J24BFRTKJG IDAHO COUNSELING ASSOC	
07/01/10	\$150.00		CHECK CRD PUR RTRN 07/01 AMERICAN COUNSELING AS 7038239800 VA 491986XXXXXX2800 182040012821178 ?MCC=7392 124103799DA01	
07/01/10	\$150.00		CHECK CRD PUR RTRN 07/01 AMERICAN COUNSELING AS 7038239800 VA 491986XXXXXX2800 182040012821177 ?MCC=7392 124103799DA01	

AUGUST 2010

Date	Deposit	Withdrawals		Purpose
8/31/2010		-1553.09	CHECK # 1737	Trinity Pines
8/19/2010		-1623	CHECK # 1738	Trinity Pines
8/18/2010	580		DEPOSIT MADE IN A BRANCH/STORE #150805528	
8/16/2010		-144	CHECK # 1736	JACES
8/16/2010		-3616.12	CHECK # 1734	IMCHA
8/6/2010		-2.08	CHECK CRD PURCHASE 08/05 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 218040012695693 ?MCC=7338 90	
8/2/2010	77.38		PAYPAL TRANSFER 100802 4U8J24D3BSYUN	

			IDAHO COUNSELING ASSOC	
8/2/2010	1535		DEPOSIT MADE IN A BRANCH/STORE #150805526	

SEPTEMBER 2010

Date	Deposit	Withdrawals		Purpose
9/30/2010	1430		DEPOSIT MADE IN A BRANCH/STORE #150805531	
9/22/2010		-25	CHECK # 1743	ISCA-Sponsor
9/16/2010		-50	CHECK # 1739	Computer GI
9/16/2010		-192	CHECK # 1740	Computer GI
9/16/2010		-50	CASHED CHECK # 1742	Sue Holmes- ICA office phone
9/16/2010	925		DEPOSIT MADE IN A BRANCH/STORE #150805530	
9/10/2010		-600	CHECK # 1741	Heather Tustison- Web-site Stipend
9/2/2010		-88	CHECK CRD PURCHASE 09/01 CD WORLD IDAHO	Post office

			FALLS ID 491986XXXXXX2800 245040012306986 ?MCC=7841 90	
9/2/2010	35		DEPOSIT MADE IN A BRANCH/STORE #239070309	
9/2/2010	318.02		PAYPAL TRANSFER 100902 4U8J24EQHVWFG IDAHO COUNSELING ASSOC	
9/1/2010		-144	CHECK CRD PURCHASE 08/31 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 244040011209206 ?MCC=7338 90	UPS- Mailbox renewal.
9/1/2010	340		DEPOSIT MADE IN A BRANCH/STORE #150805529	

OCTOBER 2010

Date	Deposit	Withdrawals		Purpose
10/29/2010		-50	CASHED CHECK # 1746	Sue Holmes- ICA office phone
10/29/2010	500		DEPOSIT MADE IN A BRANCH/STORE #150805533	
10/19/2010	1200		DEPOSIT MADE IN A BRANCH/STORE #150805532	
10/15/2010		-650	CHECK # 1745	B&A Tax Report
10/8/2010		-181.93	CHECK # 1744	Heather Tustison- DC trip Leadership

				Development
10/8/2010		-539.33	CHECK CRD PURCHASE 10/06 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 281040007385457 ?MCC=2741 01	
10/7/2010		-367.24	CHECK CRD PURCHASE 10/05 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 280040007516518 ?MCC=2741 01	Heather Tustison- Save the Date Postcard mailings
10/4/2010		-72	CHECK CRD PURCHASE 10/02 CD WORLD IDAHO FALLS ID 491986XXXXXX2800 276040015653020 ?MCC=7841 90	Post Office
10/4/2010	467.91		PAYPAL TRANSFER 101002 4U8J24GF5RN5U IDAHO COUNSELING ASSOC	
10/1/2010		-42.4	CHECK CRD PURCHASE 09/30 ZIP PRINT OF IDAHOFALL IDAHO FALLS ID 491986XXXXXX2800 274040010776941 ?MCC=2741 90	Print

NOVEMBER 2010

Date	Deposit	Withdrawals		Purpose
11/30/2010	1940		DEPOSIT MADE IN A BRANCH/STORE #150805534	
11/29/2010		-313.85	CHECK # 1747	Heather Tustison- Conference Committee Meeting
11/29/2010		-769.29	CHECK CRD PURCHASE 11/24 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 332040018674331 ?MCC=2741 01	

11/24/2010		-841.53	CHECK CRD PURCHASE 11/22 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 328040007634922 ?MCC=2741 01	
11/16/2010	2965		DEPOSIT MADE IN A BRANCH/STORE #150910214	
11/5/2010		-119.02	CHECK # 1735	JCDA
11/2/2010	970.4		PAYPAL TRANSFER 101102 4U8J24J7RDSFS IDAHO COUNSELING ASSOC	

DECEMBER 2010

Date	Deposit	Withdrawals		Purpose
12/31/2010	2255		DEPOSIT MADE IN A BRANCH/STORE #150805537	
12/30/2010		-21.9	CHECK CRD PURCHASE 12/30 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 364040011194461 ?MCC=5942 01	
12/29/2010		-151.08	CHECK CRD PURCHASE 12/28 Amazon.com	

			AMZN.COM/BILL WA 491986XXXXXX2800 363040007486522 ?MCC=5942 01	
12/28/2010		-10.95	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040008152676 ?MCC=5942 01	
12/28/2010		-65.7	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040005589934 ?MCC=5942 01	
12/28/2010		-415.47	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040008512168 ?MCC=5942 01	
12/23/2010		-10.95	CHECK CRD PURCHASE 12/22 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 357040011300218 ?MCC=5942 01	
12/22/2010		-21.9	CHECK CRD PURCHASE 12/21 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 356040007734941	

			?MCC=5942 01	
12/22/2010		-32.85	CHECK CRD PURCHASE 12/21 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 356040011956269 ?MCC=5942 01	
12/20/2010		-30	CHECK # 1748	Enid Davis- Refund
12/17/2010	7362.91		PAYPAL TRANSFER 101217 4U8J24MBHRR7G IDAHO COUNSELING ASSOC	
12/16/2010	1465		DEPOSIT MADE IN A BRANCH/STORE #150805535	
12/9/2010		-1.86	CHECK CRD PURCHASE 12/08 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 343040011452657 ?MCC=7338 90	UPS
12/6/2010		-44	CHECK CRD PURCHASE 12/04 CD WORLD IDAHO FALLS ID 491986XXXXXX2800 339040015548776 ?MCC=7841 90	Post Office
12/2/2010	3103.25		PAYPAL TRANSFER 101202 4U8J24L8KEDA2 IDAHO COUNSELING ASSOC	

January 201

Date	Deposit	Withdrawals		Purpose
01/18/11		\$1.40	CHECK CRD PURCHASE 01/14 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 016140022336959 ?MCC=7338 90	
01/18/11		\$38.46	CHECK CRD PURCHASE 01/15 STAPLES 00104703 AMMON ID 491986XXXXXX2800 017140005023355 ?MCC=5943 90	
01/18/11		\$150.00	CHECK CRD PURCHASE 01/15 JAMBA JUICE #218 IDAHO FALLS ID 491986XXXXXX2800	

			018140010464051 ?MCC=5814 90	
01/18/11	\$4,042.50		DEPOSIT MADE IN A BRANCH/STORE #150805538	
01/18/11	\$12,764.04		PAYPAL TRANSFER 110116 4U8J24P6F4F9	
01/18/11		\$38.46	CHKCARDStaples, Inc. AMMON IDUS	
01/18/11		\$150.00	CHKCARDJAMBA JUICE #21IDAHO FS IDUS	
01/18/11	\$4,042.50		DEPOSIT	
01/18/11		\$1.40	THE UPS STORE #2271 IDAHO FALLS 90	
01/14/11		\$55.57	CHECK CRD PURCHASE 01/13 STU*SHINDIGZ DECORATIO 877-446- 3449 IN 491986XXXXXX2800 014140005829308 ?MCC=5969 01	
01/14/11		\$83.35	CHECK CRD PURCHASE 01/13 STU*SHINDIGZ DECORATIO 877-446- 3449 IN 491986XXXXXX2800 014140005829307 ?MCC=5969 01	
01/12/11	\$0.01		CHECK CRD PUR RTRN 01/09 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXXX2800 012140006175882 ?MCC=7999 01	
01/12/11		\$0.01	CHECK CRD PURCHASE 01/09 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXXX2800 012140006175884 ?MCC=7999 01	
01/11/11		\$47.95	CHECK CRD PURCHASE 01/09 PARTYPALOOZA COM 856-8817676 NJ 491986XXXXXX2800 011140006031475 ?MCC=5999 01	ICA Conference
01/11/11		\$348.51	CHECK CRD PURCHASE	Awards Committee

			01/10 BAUDVILLE, INC GRAND RAPIDS MI 491986XXXXX2800 011140009683966 ?MCC=5999 01	
01/06/11		\$339.00	CHECK CRD PURCHASE 01/04 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXX2800 006140006837551 ?MCC=7999 01	
01/06/11		\$678.00	CHECK CRD PURCHASE 01/04 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXX2800 006140006837550 ?MCC=7999 01	
01/06/11		\$679.85	CHECK CRD PURCHASE 01/05 Amazon.com AMZN.COM/BILL WA 491986XXXXX2800 006140007221337 ?MCC=5942 01	
01/05/11		\$76.00	CHECK CRD PURCHASE 01/03 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXX2800 005140010421365 ?MCC=7338 90	
01/03/11		\$84.79	CHECK CRD PURCHASE 01/01 STAPLES 00104703 AMMON ID 491986XXXXX2800 003140003910708 ?MCC=5943 90	
01/03/11	\$9,088.00		PAYPAL TRANSFER 110102 4U8J24N9YGEW6 IDAHO COUNSELING ASSOC	

ICA Council of Leaders Report

Office/Committee: *Treasurre*

Date: *Jun 10, 2011*

Officer/Committee Chair : *Sachin Jain (Report by Diana Pals)*

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities.

Financial Report:

Three forms are attached to give you a financial picture. This is not a balance sheet but a report of our funds as they stand today. The forms attached include an estimated report of current funds, a proposed budget for ICA expenses and income excluding Conference and ICA Conference Budget Report.

Conference Profit 2011	15,763.00
Pre-2012 conf working capital	(5,000.00)
<i>(save the date, registrations, postage, deposits & western region)</i>	

Please see attached sheet for general financial interest in expenses & income.

Activites:

-maintain checking account & pay bills, serve on Conference Committee for financial dispersement of funds.

-file and pay sales tax for book sales from Conference

-file income tax report

-collect treasurer information from ICA divisions to include in tax report

Diana Pals completed an informal audit following the departure of Sachin Jain for the budget year July 1, 2010 to June 30, 2011.

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

I move that the Executive Director investigate the actual cost of new software to improve our database and the board take action in January 2012 on her recommendation, considering use of savings for this purchase.

Please submit to the Executive Director before the Council of Leaders Meeting.
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ICA Council of Leaders Report

Office/Committee: Bylaws Chair Date: 6-15-2011

Officer/Committee Chair: Larry Lutz, Chair

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

Larry has spent the past couple of weeks working on Policies and Procedures for the ICA. After a meeting with Heather Tustison, President Elect, it was decided that as the ICA is a branch of the ACA, that the policies and procedures should as much as possible and as appropriate, mirror the ACA's policies and procedures. To that end, the new manual will be presented to the board at the meeting on 6/16/2011. It is recognized that the P&P manual is a work in progress, and further modification will be required to most closely provide the guidance that the ICA requires.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

n/a

Please submit to the Executive Director at
sueholmes@idahocounseling.org



COUNCIL OF LEADERS REPORT

Office/Committee: **Conference Committee**
Date: **June 16, 2011**
Officer/Committee Chair: **Heather Tustison/Amy Curtis-Schaeffer**

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Current Conference Report:

- **Total Profit: \$15,763.00**
 - Total Income: \$53,504.37
 - Total Expenses: \$37,741.37
- **2011 ICA Conference – January 19-22, 2010 – Red Lion Pocatello**
 - **Dr. Scott Miller** – Keynote Speaker Friday
 - **Dr. Marcheta Evans** – Keynote Speaker Saturday
 - Pre-Conference Learning Institutes - January 19 & 20 – **86 Registrants**
 - Steve Moody & Rebecca Pender – Clinical Supervision – **15 Registrants**
 - Lori Fairgrieve and Karin Watson – Play Therapy – **27 Registrants**
 - Janet Allen – Sexual Addiction – **19 Registrants**
 - Scott Miller – Effectiveness in Counseling – **25 Registrants**
 - Social Events & Entertainment
 - Thursday Night Beach Blast Social – **32 Registrants**
 - Friday Night Salsa, Swing and Slide Social – **31 Registrants**
 - Friday Lunch with Keynotes for Graduate Students – **18 Registrants**
 - Saturday Koffee with Keynotes
 - Wellness Room – Vendors - massage therapy, vitamins, yoga and wellness info
 - Silent Auction – **Generated \$1,826**
 - Bookstore – **Loss of \$437.67**
 - Scholarships – **9 given**
 - Sponsors/Exhibitors
 - 1 - \$1,000 Sponsor – Bannock Youth Foundation
 - 1 - \$500 Sponsor – Intermountain Hospital
 - 20 Exhibitors
 - 5 Divisions
 - Program
 - 44 Program Proposals Submitted
 - 30 Interest Sessions composed Program
 - Registrations – Total Registered: **308 – 16 Single Day Registrants**
 - Super Duper Early Bird: **30**
 - Early Bird/Regular/Onsite Students: **94**
 - Early Bird/Regular/Onsite Professional: **140**
 - Early Bird/Regular/Onsite Members: **195**
 - Early Bird/Regular/Onsite Non-Members: **39**

Future Conferences:

2012 ICA Conference – January 25-28, 2012 – Riverside Doubletree, Boise

- **“Revolutionary Counseling – Innovations in Transformation”**
- **Keynote Speakers**
 - Friday Keynote Speaker – Lynn Stadler, MFT
 - Saturday Keynote Speaker – ACA President Dr. Don Locke
- Pre-Conference Learning Institutes
 - Clinical Supervision
 - Gestalt Play Therapy
 - Advocacy, Counseling Refugees and Trauma
 - ?
- Conference Chair: Amy Curtis-Schaeffer

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action:

Funds generated from the Silent Auction above and beyond what is designated for Conference Registration Scholarships, will be ear-marked for Scholarships to attend the ACA Conference and/or the ACA Leadership Development Institute.

Recommendations for Policy Change:

Directions to Trinity Pines Camp & Conference Center:

From I-84: Take Hwy 55 (Eagle Exit) north. Follow signs to McCall. When entering Cascade, ID cross over the railroad tracks, 200 yards later a blue sign will advise you to turn left onto Cabarton Road. Go 1.5 miles and Trinity Pines is on your right.

What to Bring:

Individuals attending Trinity Pines need to furnish their own towels, pillows, and sleeping bags or bed linens (most of the beds are twin size). Campers should also bring standard vacation items such as: toiletries, mosquito repellent, coat, footwear, and multiple changes of clothing.

ICA Council of Leaders Report

Office/Committee: Executive Director

Date: June, 2011

Officer/Committee Chair: Sue Holmes

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- Processed CEU's
- Answered telephone calls, emails and faxes
- Processed mail
- Processed membership
- Maintained listserv
- Made bank deposits
- Processed pay pal
- Answered questions via phone and email
- Attended the ACA conference in New Orleans
- Secured contract with Trinity Pines for LDI 2011
- Worked with Heather and Diana on plans for LDI
- Secured contract with CDA for the ICA conference 2013

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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ICA Council of Leaders Report

Office/Committee: **Graduate Student Committee Chair**

Date: **June 5, 2011**

Officer/Committee Chair: **Chandra Salisbury**

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

I have been working to establish a subcommittee of (1) graduate sub chair from each of our universities. At the moment I have Ken Dudley from ISU, James Drake from NNU and Angie Hernandez-Henry from BSU on board.

What I am hoping for is that each of these university sub-chair members will get their fellow counseling graduate students involved in one or more local community service projects. Through this involvement I envision: a) helping our communities through service, b) further involvement of graduate students in the communities, c) to raise additional awareness in the community for the Idaho Counseling Association, d) to continue to build and retain graduate student, and then new professional members in Idaho Counseling Association, e) an opportunity for graduate students to further network and build their experience.

As stated, I am hoping for this inaugural group to plan and implement involvement in a minimum of one community project over the next academic year.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

Please submit to the Executive Director at sueholmes@idahocounseling.org

June 14, 2011

ICA HUMAN RIGHTS COMMITTEE 2011-2012

Committee Members:

Aida Hutz (Chair)

Cyndia Glorfield

For the 2011-2012 we propose the following activities:

1. Day of Learning at the 2012 ICA Pre-Conference. The focus will be on educating counselors, mental health professionals, and students on issues faced by refugees in our community with a focus on trauma. Our day of learning will likely include the following:
 - a. ACA Advocacy Competencies
 - b. Working with Refugee Families and Adults
 - c. Working with Refugee Children through Play-Therapy
 - d. Historical Trauma
 - e. Spirituality and Trauma
 - f. Drumming Circle and Closure
2. Four evenings of volunteer service projects throughout the year, one in September, November, January or February, and April. These would consist of two hour volunteer projects where counselors, mental health professionals, and students partner with local community agencies to serve underprivileged or underserved populations in Idaho.
3. "Empty plate" at ICA conference. Committee will invite a representative from the Agency of New Americans, a re-settlement agency for refugees in Boise to speak to conference attendees for about 15-20 minutes during lunch to educate counselors, mental health professionals, and students about issues refugees face in our state. An empty place at a table would be left to represent refugees in Boise, and the empty plate will be passed for donations for the agency. The representative from ANA would explain how this money would be used and invited to stay for lunch to get to know the counseling community in Idaho.
4. The Human Rights Committee will also host a desert hour at the 2012 ICA, where members will present a slide-show with photos of previous volunteer service projects for the year. This could take place during the pre-conference or at some other time where more attendees would be present.

June 14, 2011

ICA HUMAN RIGHTS COMMITTEE 2011-2012

Committee Members:

Aida Hutz (Chair)

Cyndia Glorfield

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ICA Budget 2011-2012

Income		2010-2011 Estimated	2010-2011 Actual	2011-2012 Proposed
Membership		\$16,000.00	\$15,680.00	\$16,000.00
Conference		\$8,000.00	\$15,763.00	\$14,200.00
Busines Interest Savings		\$50.84	\$116.04	\$100.00
CD's Interest		\$130.32	\$46.18	\$70.00
Total Income		\$24,181.16	\$31,605.22	\$30,370.00
Expenses		2010-2011 Estimated	2010-2011 Actual	2011-2012 Proposed
Humanitarian		\$750.00	\$0.00	\$800.00
Membership		\$1,500.00	\$475.30	\$800.00
Leadership		\$1,000.00	\$0.00	\$800.00
PP&L		\$600.00	\$1,000.00	\$1,500.00
Media		\$200.00	\$199.00	\$200.00
Grad. Student		\$0.00	\$0.00	\$300.00
Travel to ACA		\$3,918.00	\$3,460.77	\$3,600.00
Travel to ACA LDI		\$3,800.00	\$3,034.51	\$3,800.00
Board Insurance		\$800.00	\$786.00	\$800.00
Tax Preparation		\$700.00	\$650.00	\$700.00
Office Supplies		\$3,000.00	\$1,194.88	\$1,500.00
LDI 2010-2011		\$3,000.00	\$3,719.90	\$4,000.00
Exec Director Salary		\$7,000.00	\$7,600.00	\$7,600.00
Conference Chair		\$1,000.00	\$1,000.00	\$1,000.00
Computer Website & Maintenan		\$2,000.00	\$242.00	\$250.00
Webmaster		\$600.00	\$600.00	\$600.00
NBCC Fee		\$0.00	\$100.00	\$100.00
Board Travel for LDI		\$0.00	\$1,650.00	\$2,000.00
Total Expenses		\$29,868.00	\$25,712.36	\$30,350.00

ICA 2009 Annual Conference Budget

Income	estimated numbers	actual numbers	estimated cost per person	actual cost per person	estimated budget	actual budget
Registration						
Pre-Conference						
Supervision	15	15	\$135.00	\$135.00	\$2,025.00	\$2,025.00
Scott Miller	15	25	\$95.00	\$95.00	\$1,425.00	\$2,375.00
Play Therapy	15	27	\$95.00	\$95.00	\$1,425.00	\$2,565.00
Sex Addiction	15	19	\$95.00	\$95.00	\$1,425.00	\$1,805.00
Conference						
SUPER Early Bird	10	30	\$99.00	\$99.00	\$990.00	\$2,970.00
Member Early Bird - Student \$95	25	36	\$95.00	\$95.00	\$2,375.00	\$3,420.00
Early Bird - Professional \$135	75	63.5	\$135.00	\$135.00	\$10,125.00	\$8,572.50
Non-Member Early Bird - Student \$125	5	1	\$125.00	\$125.00	\$625.00	\$125.00
Early Bird - Professional \$195	15	15.5	\$195.00	\$195.00	\$2,925.00	\$3,022.50
Member Regular - Student \$125	5	43	\$125.00	\$125.00	\$625.00	\$5,375.00
Regular - Professional \$170	30	32	\$170.00	\$170.00	\$5,100.00	\$5,440.00
Non-Member Regular - Student \$155	5	4	\$155.00	\$155.00	\$775.00	\$620.00
Regular - Professional \$230	5	6.5	\$230.00	\$230.00	\$1,150.00	\$1,495.00
Member On-Site - Student \$155	10	6.5	\$155.00	\$155.00	\$1,550.00	\$1,007.50
On-Site - Professional \$205	10	10	\$205.00	\$205.00	\$2,050.00	\$2,050.00
Non-Member On-Site - Student \$185	0	3	\$185.00	\$185.00	\$0.00	\$555.00
On-Site - Professional \$265	5	5	\$265.00	\$265.00	\$1,325.00	\$1,325.00
Registration Refunds						
Special Events						
Fun Bus	30	8.5	\$40.00	\$40.00	\$1,200.00	\$340.00
Opening Social	60	32	\$10.00	\$10.00	\$600.00	\$320.00
Lunch with Keynotes	25	18	\$15.00	\$15.00	\$375.00	\$270.00
Friday Social	60	31	\$20.00	\$20.00	\$1,200.00	\$620.00
Extra Lunches	5	1	\$20.00	\$20.00	\$100.00	\$20.00
Subtotal Registration and Special Events					\$39,390.00	\$46,317.50
Sponsorships						
Platinum	2	0	\$2,000.00	\$3,000.00	\$4,000.00	\$0.00
Gold	5	1	\$1,000.00	\$1,000.00	\$5,000.00	\$1,000.00
Silver	5	1	\$500.00	\$500.00	\$2,500.00	\$500.00
Exhibitors						
Regular	20	11	\$200.00	\$200.00	\$4,000.00	\$2,200.00
1/2 Table	2	2	\$100.00	\$100.00	\$200.00	\$200.00
Divisions	5	5	\$25.00	\$25.00	\$125.00	\$125.00
Bookstore					\$1,000.00	\$0.00
Flick Books to Flick				\$284.05		\$284.05
Flick Books to ICA				\$20.71		\$20.71
Miller Books				\$1,031.11		\$1,031.11
Silent Auction					\$2,000.00	\$1,826.00
Total Income					\$58,215.00	\$53,504.37

Expenses	estimated numbers	actual numbers	estimated cost per person	actual cost per person	estimated budget	actual budget
Presenters						
Pre-Conference	3	3	\$300.00	\$300.00	\$900.00	\$900.00
Keynotes						
Fee	1	1	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Airfare	2	1	\$500.00	\$0.00	\$1,000.00	\$1,069.16
Meals, Misc	2	2	\$450.00	\$0.00	\$900.00	\$53.31
Division Distinguished Presenters	5	5	\$200.00	\$200.00	\$1,000.00	\$1,000.00
Poster Presentations				\$300.00		\$300.00
Site						
Keynotes/Executive Director/Conference Chair Rooms			\$1,000.00		\$1,000.00	\$989.50
Exhibit Hall Room Rental	1	1	\$1,400.00	\$0.00	\$1,400.00	
Exhibit Tables						
Equipment						
Wednesday					\$500.00	\$186.02
Thursday					\$500.00	\$135.00
Friday					\$500.00	\$235.00
Saturday					\$500.00	\$160.00
Catering						
Wednesday Continental Breakfast	20	20	\$12.35	\$12.35	\$247.00	\$243.00

ICA 2009 Annual Conference Budget

Thursday	Continental Breakfast	75	75	\$11.11	\$11.11	\$833.25	\$671.25
	Luncheon	85	85	\$22.27	\$22.27	\$1,892.95	\$1,525.75
	Setup/Gratuity/Tax	10	10	\$22.00	\$22.00	\$220.00	\$958.16
	COL Meeting	18	18	\$25.00	\$25.00	\$450.00	\$275.30
	Opening Social	60	60	\$10.00	\$10.00	\$600.00	\$589.68
Friday	Continental Breakfast	200	200	\$13.96	\$13.96	\$2,792.00	\$2,250.00
	Lunch with Keynotes	23	23	\$14.83	\$14.83	\$341.09	\$280.85
	Setup/Gratuity/Tax	10	10	\$22.00	\$22.00	\$220.00	\$1,048.66
	Break - Potatoes	200	1	\$5.00	\$839.40	\$1,000.00	\$839.40
	Evening Social	40	40	\$10.00	\$10.00	\$825.00	\$792.00
Saturday	Continental Breakfast	200	200	\$11.11	\$11.11	\$2,222.00	\$1,500.00
	Setup/Gratuity/Tax	10	10	\$22.00	\$22.00	\$220.00	\$1,859.81
	Luncheon	200	250	\$24.76	\$24.76	\$4,952.00	\$4,488.75
TOTAL FOR SITE - SUPERBILL							
Printing							
	Program Committee						
	Save the Date Postcards	2000	1	\$0.50	\$367.24	\$1,000.00	\$367.24
	Brochure	2000	1	\$0.75	\$841.53	\$1,500.00	\$841.53
	Program	225	1	\$2.25	\$977.51	\$506.25	\$977.51
	Signage/Graphics	5		\$100.00	\$182.06	\$500.00	\$182.06
	Sponsor/Exhibitor Committee						
	Proposal Letters/Envelopes	200		\$0.30		\$60.00	\$0.00
	Miscellaneous						
Postage							
	Program Committee						
	Invites to Past Presenters	100		\$0.44		\$44.00	\$0.00
	Save the Date Postcards	2000	1	\$0.28	\$539.33	\$560.00	\$539.33
	Brochure	2000	1	\$0.44	\$769.29	\$880.00	\$769.29
	Sponsor/Exhibitor Committee						
	Proposal Letters	200		\$0.44		\$88.00	\$0.00
Supplies							
	Sponsorship Committee					\$500.00	\$0.00
	Silent Auction Bidding Sheets						\$21.30
	Thank You Cards						\$0.00
	Printer Cartridges						\$0.00
	Miscellaneous				\$561.97		\$561.97
Gifts							
	Membership					\$1,000.00	\$0.00
	Bags				\$367.33		\$367.33
	Gift - \$475.30 - to Membership						\$0.00
	Badge Ribbons				\$182.76		\$182.76
	Coordinators					\$250.00	\$82.44
	Directors					\$250.00	\$0.00
	Presenters/Volunteers					\$500.00	\$0.00
Awards							
	Awards and Engraving				\$348.51	\$250.00	\$548.22
	Program Printing						\$109.70
Committee Administration							
	Committee Breakfasts/Meals				\$39.28	\$450.00	\$246.84
	Travel to Pocatello - Hotel Visits				\$313.85	\$400.00	\$313.85
	Chair Gift				\$82.44	\$200.00	\$191.85
	Copies, Office Supplies					\$200.00	\$0.00
	Paypal Fees				\$1,085.95	\$1,500.00	\$1,085.95
Bookstore							
	Tax				\$78.84	\$150.00	\$78.84
	Book Supply				\$1,410.65	\$1,000.00	\$1,410.65
	Steve Flick				\$284.05		\$284.05
Social							
	Decorations				\$311.68	\$250.00	\$311.68
	Entertainment				\$800.00	\$500.00	\$800.00
							\$0.00
Fun Bus							
	Mileage	510	510	\$1.75	\$1.75	\$892.50	\$906.50
	Hotel for Driver	2	2	\$99.00	\$104.94	\$198.00	\$209.88
	Food for Driver	2	2	\$30.00	\$50.00	\$60.00	
Miscellaneous							
Total Expenses						\$42,704.04	\$37,741.37

BALANCE


\$15,510.96 \$15,763.00

David Kaplan


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[Flight details](#)

Baltimore, MD (BWI) »» Denver, CO (DEN) Departing on Thu, Jun 16, 2011

Flight	Depart	Arrive
 United 0418	BWI 07:41 AM	DEN 09:26 AM


Denver, CO (DEN) »» Boise, ID (BOI) Departing on Thu, Jun 16, 2011

Flight	Depart	Arrive
 United 0388	DEN 11:20 AM	BOI 01:11 PM

Boise, ID (BOI) »» Chicago, IL (ORD) Departing on Sun, Jun 19, 2011

Flight	Depart	Arrive
 United 0646	BOI 07:13 AM	ORD 11:30 AM

Chicago, IL (ORD) »» Baltimore, MD (BWI) Departing on Sun, Jun 19, 2011

Flight	Depart	Arrive
 United 0345	ORD 02:24 PM	BWI 05:13 PM

Treasurer's Report July 1, 2010- June 10, 2011

<i>Checking Balance – July 1, 2010</i>	<i>9,719.60</i>
<i>Checking Balance – June 10, 2011</i>	<i>20,993.90</i>
<i>Business Savings- July 1, 2010</i>	<i>35,230.45</i>
<i>Business Savings- June 10, 2011</i>	<i>35,318.06</i>
<i><u>Certificates of Deposit:</u></i>	<i><u>approx 13,983.73</u></i>
<i>Balance June 10, 2011</i>	<i>70,295.69</i>

Prepared by Diana Pals in lieu of Sachin Jain.

approx: 96,839.56

JULY 2010

Date	Deposit	Withdrawals		Purpose
07/28/10		\$34.85	CHECK CRD PURCHASE 07/28 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 209040012482782 ?MCC=7392 01	
07/28/10		\$99.00	CHECK CRD PURCHASE 07/28 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 209040012482783 ?MCC=7392 01	
07/27/10		\$726.61	CHECK # 1732 Request Copy	
07/27/10		\$99.00	CHECK CRD PURCHASE 07/27 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 208040012836359 ?MCC=7392 01	

07/27/10		\$99.00	CHECK CRD PURCHASE 07/27 AMERICAN COUNSELING AS 703- 823-9800 VA 491986XXXXX2800 208040012836358 ?MCC=7392 01	
07/27/10		\$902.51	CHECK CRD PURCHASE 07/25 HILTON ALEXANDRIA OLD ALEXANDRIA VA 491986XXXXX2800 208040010909331 ?MCC=3504 90	
07/26/10		\$1,185.32	CHECK # 1733 Request Copy	
07/26/10		\$23.00	CHECK CRD PURCHASE 07/25 DELTA AIR 0068220377 WASHINGTON DC 491986XXXXX2800 207040015003651 ?MCC=3058 01	
07/23/10		\$59.00	CHECK CRD PURCHASE 07/22 SUPERSHUTTLE EXECUCARB 8002583826 MD 491986XXXXX2800 204040013773736 ?MCC=4789 01	
07/19/10		\$86.69	CHECK CRD PURCHASE 07/17 STAPLES 00104703 AMMON ID 491986XXXXX2800 200040005841366 ?MCC=5943 90	
07/19/10	\$465.00		DEPOSIT MADE IN A BRANCH/STORE #150805523 View Details	
07/12/10		\$95.71	CHECK # 1731 Request Copy	
07/12/10	\$150.00		CHECK CRD PUR RTRN 07/10 AMERICAN COUNSELING AS 7038239800 VA 491986XXXXX2800 192040025761295 ?MCC=7392 124103799DA01	

07/06/10		\$450.00	CHECK # 1730 Request Copy	
07/02/10	\$356.55		PAYPAL TRANSFER 100702 4U8J24BFRTKJG IDAHO COUNSELING ASSOC	
07/01/10	\$150.00		CHECK CRD PUR RTRN 07/01 AMERICAN COUNSELING AS 7038239800 VA 491986XXXXXX2800 182040012821178 ?MCC=7392 124103799DA01	
07/01/10	\$150.00		CHECK CRD PUR RTRN 07/01 AMERICAN COUNSELING AS 7038239800 VA 491986XXXXXX2800 182040012821177 ?MCC=7392 124103799DA01	

AUGUST 2010

Date	Deposit	Withdrawals		Purpose
8/31/2010		-1553.09	CHECK # 1737	Trinity Pines
8/19/2010		-1623	CHECK # 1738	Trinity Pines
8/18/2010	580		DEPOSIT MADE IN A BRANCH/STORE #150805528	
8/16/2010		-144	CHECK # 1736	JACES
8/16/2010		-3616.12	CHECK # 1734	IMCHA
8/6/2010		-2.08	CHECK CRD PURCHASE 08/05 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 218040012695693 ?MCC=7338 90	
8/2/2010	77.38		PAYPAL TRANSFER 100802 4U8J24D3BSYUN	

			IDAHO COUNSELING ASSOC	
8/2/2010	1535		DEPOSIT MADE IN A BRANCH/STORE #150805526	

SEPTEMBER 2010

Date	Deposit	Withdrawals		Purpose
9/30/2010	1430		DEPOSIT MADE IN A BRANCH/STORE #150805531	
9/22/2010		-25	CHECK # 1743	ISCA-Sponsor
9/16/2010		-50	CHECK # 1739	Computer GI
9/16/2010		-192	CHECK # 1740	Computer GI
9/16/2010		-50	CASHED CHECK # 1742	Sue Holmes- ICA office phone
9/16/2010	925		DEPOSIT MADE IN A BRANCH/STORE #150805530	
9/10/2010		-600	CHECK # 1741	Heather Tustison- Web-site Stipend
9/2/2010		-88	CHECK CRD PURCHASE 09/01 CD WORLD IDAHO	Post office

			FALLS ID 491986XXXXXX2800 245040012306986 ?MCC=7841 90	
9/2/2010	35		DEPOSIT MADE IN A BRANCH/STORE #239070309	
9/2/2010	318.02		PAYPAL TRANSFER 100902 4U8J24EQHVWFG IDAHO COUNSELING ASSOC	
9/1/2010		-144	CHECK CRD PURCHASE 08/31 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 244040011209206 ?MCC=7338 90	UPS- Mailbox renewal.
9/1/2010	340		DEPOSIT MADE IN A BRANCH/STORE #150805529	

OCTOBER 2010

Date	Deposit	Withdrawals		Purpose
10/29/2010		-50	CASHED CHECK # 1746	Sue Holmes- ICA office phone
10/29/2010	500		DEPOSIT MADE IN A BRANCH/STORE #150805533	
10/19/2010	1200		DEPOSIT MADE IN A BRANCH/STORE #150805532	
10/15/2010		-650	CHECK # 1745	B&A Tax Report
10/8/2010		-181.93	CHECK # 1744	Heather Tustison- DC trip Leadership

				Development
10/8/2010		-539.33	CHECK CRD PURCHASE 10/06 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 281040007385457 ?MCC=2741 01	
10/7/2010		-367.24	CHECK CRD PURCHASE 10/05 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 280040007516518 ?MCC=2741 01	Heather Tustison- Save the Date Postcard mailings
10/4/2010		-72	CHECK CRD PURCHASE 10/02 CD WORLD IDAHO FALLS ID 491986XXXXXX2800 276040015653020 ?MCC=7841 90	Post Office
10/4/2010	467.91		PAYPAL TRANSFER 101002 4U8J24GF5RN5U IDAHO COUNSELING ASSOC	
10/1/2010		-42.4	CHECK CRD PURCHASE 09/30 ZIP PRINT OF IDAHOFALL IDAHO FALLS ID 491986XXXXXX2800 274040010776941 ?MCC=2741 90	Print

NOVEMBER 2010

Date	Deposit	Withdrawals		Purpose
11/30/2010	1940		DEPOSIT MADE IN A BRANCH/STORE #150805534	
11/29/2010		-313.85	CHECK # 1747	Heather Tustison- Conference Committee Meeting
11/29/2010		-769.29	CHECK CRD PURCHASE 11/24 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 332040018674331 ?MCC=2741 01	

11/24/2010		-841.53	CHECK CRD PURCHASE 11/22 PRINT PLACE COM 877-4053949 TX 491986XXXXXX2800 328040007634922 ?MCC=2741 01	
11/16/2010	2965		DEPOSIT MADE IN A BRANCH/STORE #150910214	
11/5/2010		-119.02	CHECK # 1735	JCDA
11/2/2010	970.4		PAYPAL TRANSFER 101102 4U8J24J7RDSFS IDAHO COUNSELING ASSOC	

DECEMBER 2010

Date	Deposit	Withdrawals		Purpose
12/31/2010	2255		DEPOSIT MADE IN A BRANCH/STORE #150805537	
12/30/2010		-21.9	CHECK CRD PURCHASE 12/30 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 364040011194461 ?MCC=5942 01	
12/29/2010		-151.08	CHECK CRD PURCHASE 12/28 Amazon.com	

			AMZN.COM/BILL WA 491986XXXXXX2800 363040007486522 ?MCC=5942 01	
12/28/2010		-10.95	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040008152676 ?MCC=5942 01	
12/28/2010		-65.7	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040005589934 ?MCC=5942 01	
12/28/2010		-415.47	CHECK CRD PURCHASE 12/27 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 362040008512168 ?MCC=5942 01	
12/23/2010		-10.95	CHECK CRD PURCHASE 12/22 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 357040011300218 ?MCC=5942 01	
12/22/2010		-21.9	CHECK CRD PURCHASE 12/21 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 356040007734941	

			?MCC=5942 01	
12/22/2010		-32.85	CHECK CRD PURCHASE 12/21 Amazon.com AMZN.COM/BILL WA 491986XXXXXX2800 356040011956269 ?MCC=5942 01	
12/20/2010		-30	CHECK # 1748	Enid Davis- Refund
12/17/2010	7362.91		PAYPAL TRANSFER 101217 4U8J24MBHRR7G IDAHO COUNSELING ASSOC	
12/16/2010	1465		DEPOSIT MADE IN A BRANCH/STORE #150805535	
12/9/2010		-1.86	CHECK CRD PURCHASE 12/08 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 343040011452657 ?MCC=7338 90	UPS
12/6/2010		-44	CHECK CRD PURCHASE 12/04 CD WORLD IDAHO FALLS ID 491986XXXXXX2800 339040015548776 ?MCC=7841 90	Post Office
12/2/2010	3103.25		PAYPAL TRANSFER 101202 4U8J24L8KEDA2 IDAHO COUNSELING ASSOC	

January 201

Date	Deposit	Withdrawals		Purpose
01/18/11		\$1.40	CHECK CRD PURCHASE 01/14 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXXX2800 016140022336959 ?MCC=7338 90	
01/18/11		\$38.46	CHECK CRD PURCHASE 01/15 STAPLES 00104703 AMMON ID 491986XXXXXX2800 017140005023355 ?MCC=5943 90	
01/18/11		\$150.00	CHECK CRD PURCHASE 01/15 JAMBA JUICE #218 IDAHO FALLS ID 491986XXXXXX2800	

			018140010464051 ?MCC=5814 90	
01/18/11	\$4,042.50		DEPOSIT MADE IN A BRANCH/STORE #150805538	
01/18/11	\$12,764.04		PAYPAL TRANSFER 110116 4U8J24P6F4F9	
01/18/11		\$38.46	CHKCARDStaples, Inc. AMMON IDUS	
01/18/11		\$150.00	CHKCARDJAMBA JUICE #21IDAHO FS IDUS	
01/18/11	\$4,042.50		DEPOSIT	
01/18/11		\$1.40	THE UPS STORE #2271 IDAHO FALLS 90	
01/14/11		\$55.57	CHECK CRD PURCHASE 01/13 STU*SHINDIGZ DECORATIO 877-446- 3449 IN 491986XXXXXX2800 014140005829308 ?MCC=5969 01	
01/14/11		\$83.35	CHECK CRD PURCHASE 01/13 STU*SHINDIGZ DECORATIO 877-446- 3449 IN 491986XXXXXX2800 014140005829307 ?MCC=5969 01	
01/12/11	\$0.01		CHECK CRD PUR RTRN 01/09 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXXX2800 012140006175882 ?MCC=7999 01	
01/12/11		\$0.01	CHECK CRD PURCHASE 01/09 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXXX2800 012140006175884 ?MCC=7999 01	
01/11/11		\$47.95	CHECK CRD PURCHASE 01/09 PARTYPALOOZA COM 856-8817676 NJ 491986XXXXXX2800 011140006031475 ?MCC=5999 01	ICA Conference
01/11/11		\$348.51	CHECK CRD PURCHASE	Awards Committee

			01/10 BAUDVILLE, INC GRAND RAPIDS MI 491986XXXXX2800 011140009683966 ?MCC=5999 01	
01/06/11		\$339.00	CHECK CRD PURCHASE 01/04 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXX2800 006140006837551 ?MCC=7999 01	
01/06/11		\$678.00	CHECK CRD PURCHASE 01/04 OXYENERGY ELECTRONICS RICHMOND CD 491986XXXXX2800 006140006837550 ?MCC=7999 01	
01/06/11		\$679.85	CHECK CRD PURCHASE 01/05 Amazon.com AMZN.COM/BILL WA 491986XXXXX2800 006140007221337 ?MCC=5942 01	
01/05/11		\$76.00	CHECK CRD PURCHASE 01/03 THE UPS STORE #2271 IDAHO FALLS ID 491986XXXXX2800 005140010421365 ?MCC=7338 90	
01/03/11		\$84.79	CHECK CRD PURCHASE 01/01 STAPLES 00104703 AMMON ID 491986XXXXX2800 003140003910708 ?MCC=5943 90	
01/03/11	\$9,088.00		PAYPAL TRANSFER 110102 4U8J24N9YGEW6 IDAHO COUNSELING ASSOC	

ICA Council of Leaders Report

Office/Committee: ICDA President

Date: 6/10/11

Officer/Committee Chair: Jennifer Ross

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

Planned annual conference for April in partnership with ICGA. Due to low registration numbers we had to cancel the conference.

Developed a survey for our members to find out what their needs and expectations are for ICDA. Still gathering responses.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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Please submit to the Executive Director at
sueholmes@idahocounseling.org

ICA Council of Leaders Report

Office/Committee: IDAMFC

Date: 6-15-2011

Officer/Committee Chair: Susan Perkins, President

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

IDAMFC was involved at the ICA conference in January with a vendor table, give-aways, and a distinguished speaker. IDAMFC also sent out calendars to members earlier this year, which was congruent with the goal of connecting with members and being more visible.

IDAMFC leadership has also been developing a calendar-based manual for leading IDAMFC. This relates to the goals of Sustainability, Policies & Procedures, and Planning.

IDAMFC has seen slight decreases in membership and volunteer interest this year, but this seems to be congruent with establishing the organization as more viable over the long term, since some of the initial energy might be wearing off.

The current balance for IDAMFC is \$2,422.85 with no current outstanding charges.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

n/a

Please submit to the Executive Director at sueholmes@idahocounseling.org

Idaho Mental Health Counselors Association

IMHCA Annual Report 2011

LDI

1. Current Officers

- a. President: Julie Thompson
President Elect: Dana Hunt-Unruh
President Elect Elect: Charmagne Westcott
Past President: Janet Allen
Secretary: Steve Moody
Treasurer: Nichole Jordan

2. Current Committee Chairs

- a. Ethics: Cathi Jarvis
Publications: Charmagne Westcott
Publications Elect: Kristen Lister
Public Policy and Legislation: Eric Pettingill, Jeff Wright
Membership: Lori Farrens
Public Awareness: Erin Garrison
Student Representative, BSU: Becca Dickinson
Student Representative: Orquidea Flores
Regional Representative: Dean Allen

3. Membership

- a. No. of IMHCA Members: 235
- b. Starting in January 2010, IMHCA had 160 members. As of March, 2011, its membership has increased to 213 members.
- c. The IMHCA Board has worked extremely hard this past year to increase membership, in order to offer more benefits to members. The increase resulted from various membership drives; which include discounts at conferences as well as Ethics trainings.
- d. In January, 2010 any person who joined IMHCA during the ICA conference received their choice of an IMHCA coffee mug or water bottle. This was presented as an incentive to join, as well as a thank you for choosing IMHCA.
- e. In the Spring and Fall 2010, IMHCA offered scholarships to graduate students who completed an essay about how they see themselves contributing to the counseling field upon graduation.
- f. In June, 2010, membership was increased by inviting potential leaders to the Leadership Development Institute, hosted by ICA. All IMHCA Board members are required to be active members of IMHCA, therefore, when they joined the Board, they also became

members of IMHCA; hence increasing membership. Additionally, Student Representatives were added to the Board; hence increasing membership.

- g. As part of the new Student Membership position, that individual went to the universities and spoke to the students about IMHCA benefits and how it will benefit them to join. A discount was offered to students to become members.
 - h. IMHCA membership was increased in 2010 by offering free membership to anybody who registered and attended Ethics training presented by the Ethics Department of IMHCA.
 - i. All of this is made possible by every single person on IMHCA's Board of Directors. They ensure IMHCA's reputation and ongoing efforts to keep members informed of issues directly impacting our membership. It is their dedicated time and energy they spend to the profession.
4. Branch Services
- a. Services to Consumers
 - i. IMHCA's Publications Chair and Web Host, Charmagne Westcott, continues to develop varied resources made available for our members:
 - 1. Resource Page
 - 2. IMHCA Classifieds page (Members can post groups for clients)
 - 3. Free posting on the "Find a Counselor" page (listserv where members can post groups, conferences, etc, and the IMHCA Classifieds)
 - 4. Free Mental Health Screening
 - ii. PP&L.....Eric/Dean and Jeff served on variety of committees, and attended several legislative meetings. Members were provided ongoing up dates related to the ever evolving policy and legislative developments and rallied members to speak to proposed changes impacting mental health services.
 - 1. Lobbied for federal legislators to support health care reform, emphasizing the need for counselor inclusion in insurance reimbursement. Also, continued lobbying efforts to have counselors included as providers under Medicare and to be able to practice independently under Tricare.
 - 2. Worked with Representatives (on behalf of IMHCA) to re-write language for licensing of mental health workers in Idaho.
 - 3. Lobbied for IDAPA rules to be changed in order for counselors to be able to continue to provide substance abuse counseling without having to obtain a CADC
 - 4. Currently working to stay involved with the changes in process, staying in touch with legislatures and keeping updates sent out to members.

- iii. NAMI Booth Erin Garrison worked to involve IMHCA in the support of NAMI's mental health fair this last October, providing free literature and referral information related to community mental health needs.
 - b. Services to Members
 - i. Dana Hunt Unruh provided Ethics training for trainers
 - ii. Several of our board members provided Ethics training throughout the state.
 - iii. Provided mental health presentations at ICA, Western Regional Conference, etc.
 - iv. PP&L updates and representation by PP&L and IMHCA Board
 - v. Published and distributed IMHCA newsletters
 - vi. Julie Thompson submitted Article to Advocate
 - c. Services to ICA
 - i. Participated in ICA conferences, Leadership and Annual
 - 1. Janet Allen (Sexual Addiction Workshop) Janet has provided a number of such workshops during her years of involvement with IMHCA and continues to be a draw for such events.
 - 2. Dana Hunt-Unruh (Distinguished Speaker) and Special Interests on the topic of starting and managing private practice. Dana had record numbers of attendees. At her own expense she provided 2 manuals that had absolutely every reference and handout a person might would need to start their own practice.
- 5. Action Plan Efforts
 - a. June 2010: Membership Drives Planned and implemented resulting an increase of over 30%
 - b. Sept. 2010: Held a President's Council Meeting in which a Strategic Plan was developed.
 - c. Oct. 2010: Proposed and passed IMHCA Strategic Plan for 2010/2011
 - d. Oct 2010: Created a budget line for Web Hostess services. (Nichole)
 - e. Oct-Dec 2010: Created an IMHCA Policy and Procedure Leader Handbook:
 - i. Mission and Vision Statements
 - ii. Introduction; Governance Structure
 - iii. Strategic Plan
 - iv. Bylaws
 - v. Governance Policies
 - vi. Financial
 - vii. Publications
 - viii. Member Benefits
 - ix. Position Descriptions
 - x. State Chapter Policies
 - xi. History
 - xii. (The above was achieved by the collaborative efforts of all of our hard working board members along with the contribution of time and efforts of Diana Pals

who worked hard to pull together a detailed and thorough account of the IMHCA history.)

6. Continued efforts remaining year 2011
 - a. Printed final draft of IMHCA Policy and Procedure Handbook and distributed at LDI 2011.
 - b. Identifying Revenue opportunities
 - i. Wellness Fair in Boise using expertise of membership
 - ii. Garage Sale
 - c. Identifying Membership opportunities
 - i. Increased student opportunities
 - ii. Web resources for members, i.e. (IMHCA Calendar)
 - d. PP&L
 - i. Identify continued opportunities to impact developments in healthcare reform.
 - ii. Completing a Historical account of IMHCA
 - e. Continue to develop and implement the IMHCA Strategic Plan through the collective efforts of all of the Board Members, as influenced by the voice of the membership.



IDAHO
SCHOOL
COUNSELOR
ASSOCIATION

ANNUAL REPORT

1. Name of the State Division: **Idaho School Counselor Association**

Term of Office: **July 1, 2010 – June 30, 2011**

Website: www.idahoschoolcounselor.org

Number of Members (5/1/2011): **202**

2. **President:** Ginny Armstrong

President-Elect: Chelsie Rauh

President Elect-Elect: John Ruprecht

3. **Summary of Year's Activities:**

- The association membership has held steady this year from 203 to 202.
- **ASCA delegate assembly and ASCA conference** July 2010 held in Boston was attended by President Ginny Armstrong and President Elect Chelsie Rauh.
- **ASCA LDI** July 2010 held in Honolulu was attended by President Ginny Armstrong and President Elect Chelsie Rauh. We generated more plans for moving our board towards policy governance and ideas for a successful fall conference in October 2010 in Coeur d'Alene, Idaho. Our previous board made the decision to rotate our conferences around the state and going to Coeur d'Alene is a big financial undertaking for us. For many counselors in our state, it's a 12 hour trip one way.
- **Idaho School Counselor Fall Conference 2010:** We invited school social workers to attend our conference at the Coeur d'Alene Resort in Coeur d'Alene, Idaho. We had 160 people attend which we thought was very successful in these very tight economic times and the long distance to travel for conference attendees.
- **Idaho School Board Association:** ISCA President Elect John Ruprecht's presentation at the November 2010 school board association fall conference was well received with many questions from the attendees.
- **Scholarships:** We will award 3 high school scholarships this summer for the 2011 school year.
- **A Day at the Capitol:** President Ginny Armstrong and Secretary Chanin Thompson represented ISCA at the capitol rotunda Coordinated School Health Day. We educated legislators and Department of Education members about the role of school counselors in our state.
- **National School Conference Week:** Governor Otter signed the proclamation for Idaho School Counselor Week which was celebrated February 7 – 11, 2011.
- **College Access Grant Program:** President Ginny Armstrong attended a meeting in Boise representing ISCA to make plans for implementing the grant in our state. She will continue on this board in the past president position of ISCA.
- **2010 ICA LDI:** We had 7 members from our governing board attend the 2010 2 day training with other counseling divisions in the state. We have decided to each promote our divisions in the ICA newsletter to educate other division counselors on what each of us does and how we can collaborate and strengthen the counseling profession in the state of Idaho.

- **2011 ICA/ISCA LDI:** Our upcoming ISCA LDI is held in conjunction with our state counselor association and will be held June 16, 17, and 18, 2011. Our plan is to spend a whole day training our ISCA presidency and our VP's in leadership and policy governance as we learned at the ASCA LDI in Honolulu.
- **Executive Council and Governing Board:** We held elections and the results were as followed: Shahna Paul, President Elect Elect, Jennifer Pickett, Reg 1 VP, Patty Bolinger, Reg 2 VP, Megan Bourner, Reg 3 VP, Robin Hausheer, Reg 4 VP. We are still looking for a new treasurer.
- **ISCA Website:** We have updated our website with a new design and layout to give a more professional image to Idaho School Counselors.

-

4. Advocacy/Public Policy Activities:

- ISCA joined with the other counseling divisions in the state to hire a lobbyist for the 2011 legislative session. We have work extremely hard advocating for school counselors this year as our education system was hit very hard in the legislative session with the passage several bills which eliminated the teacher association, contracts, adequate funds for salary, and basically changed the future of education in our state.
- Counselors and educators sent letters of support for counselor retention in this year of severe budget cuts to education.
- Our board prepared a brochure on what school counselors do and posted this to our website along with our earlier power point for our members to use with local school districts to advocate for their jobs. Brochures were also sent to our legislators.
- Maintained frequent and open communication with through e-mail and newsletters.
- School districts are now in the middle of budget cuts and creating policy to hire employees without the use of past negotiated contracts and law.

5. Summary of Future Plans and Goals of the Association for the year:

- Celebrating 40 years as an association!
- ISCA fall conference will be held in Boise, Idaho on October 6th and 7th, 2011. School social workers have been invited to attend as well as all the counseling division members in the state.
- Establish a PPL committee in Boise to advocate with the Department of Education and our legislature for school counselors.
- Send delegates to the ASCA Delegate Assembly in Seattle, Washington in June 2011 and the ASCA National Conference.
- Send the President and President-Elect to the ASCA Leadership Development Institute held in Georgia in July 2011.
- Continue holding web based board meetings 6 times a year.

6. Summary of Issues/Needs Confronting School Counseling in Idaho:

- Advocate on the state and local level for preservation of school counseling positions at all levels in all schools. Strengthen administration, teachers, counselors and parents as we move into a new era of education in the state of Idaho.
- Working closely with the Depart of Education on a College Access Grant, which will provide continuing education on careers for all school counselors in the state. We head

to Boise June 26-29, 2011 after the ASCA conference in Seattle to attend the Gear Up and Access Grant Conferences.

- Continue to train counselors in data collection for evidence based data for use with our legislators and school boards.
- Maintaining an active legislative agenda and constant contact with state legislators and boards.

7. Implications/Recommendations of Issues and Needs Above:

- Continued contact with our Governor, legislators, education committees, local administrators and school boards to share how school counselors positively affect student's lives and achievement.

ICA Council of Leaders Report

Office/Committee: Leadership Development
Officer/Committee Chair: Linwood Vereen
Type of Committee Report:

Date: 6.16.11

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities.

Over the past year the Leadership development committee has had a vacant chair position, which has resulted in a lack of direction and movement.

Our goals for this year include :

1. Review and update our leadership development manual by September 1, 2011.
 - Remove outdated information
 - Create clear job descriptions for members
2. Develop consistent contact with membership by creating (at least) 4 scheduled meetings throughout the year.
 - Attract emerging and current leaders within the organization.
 - Define leadership
 - Build a foundation
3. Host 1 leadership training within the year
 - ❖ Provide CEU's
 - ❖ Offer networking & extra resource opportunities
 - ❖ Train leaders

"If your actions inspire others to dream more, learn more, do more and become more, you are a leader."
- John Quincy Adams

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

We have no recommendations for the board at this time.

Dear Leader,

The Leadership Development Institute is scheduled to be held June 17-18 at Trinity Pines Camp and Conference Center in Cascade. I have attached a copy of the registration form. All registration forms must be completed and returned to this office no later than **May 15, 2011**. We will begin with lunch at noon on Friday, the 17th and conclude at 4:00 pm on Saturday, the 18th.

New this year, the ICA board will be meeting on Thursday, the 16th at the Doubletree Riverside Hotel in Boise for our board meeting. We will then travel to Cascade on Friday, the 17th for LDI.

Division Presidents: Please forward the LDI registration form to members of your division who will be participating in LDI. As a reminder, ICA sponsors five members from each division. We encourage you to bring as many of your board members or emerging leaders as you wish. The charge for each additional participant will be \$55.

Participants of LDI will be staying in the Brundage and Targhee cottages. They are equipped with bunk beds and restrooms on the main floor and upstairs. There are fewer beds per room, which should allow for more comfortable accommodations. The meeting room is located on the second floor in the main lodge. We will be going over to the dining hall in the Conference Center for our meals. Attire for the LDI is very casual. ICA will be providing lunch and dinner on Friday and breakfast and lunch on Saturday.

Reminder to DIVISION PRESIDENTS: Please submit your annual report (not more than 2 pages) of your activities for 2010-2011, by June 1st to the ICA office. The report should include:

1. a financial statement (not your budget) that includes total yearly income and how you spent monies during the year—for example: sponsored a workshop, provided scholarships, etc.
2. a copy of any revised bylaws
3. a roster of your 2011-2012 board—names, home and work addresses, phones, faxes, and emails.

We had a great attendance for LDI last year and are looking forward to the same this year. Please don't hesitate to contact me with any questions. I am looking forward to seeing you all in Cascade at Trinity Pines.

Sincerely,

Sue Holmes
ICA Executive Director
sueholmes@idahocounseling.org

INTENDED FOR ICA EXECUTIVE BOARD REVIEW ONLY

Diana and ICA board members-

I believe that it would be a good time to initiate a public information campaign tailored for legislative consumption, but intended for distribution to media outlets statewide. In light of my conversations with lawmakers over the weekend the ICA can impact the legislative process most effectively by producing succinct economic impact statements relying on easily digested data free of emotion, outlining potential fiscal implications resulting from broad stroke budget cuts. Sen. Smyser, who has her M.Ed in Counseling, has raised this very point several times. While ICA would not necessarily carry the banner for PSR, the bottom line is wrap around service providers, their employees, and their clients will suffer under the current proposed cuts.

Dianna has given me a brief background of where the ICA stands as a health care stakeholder. I would like to recommend that the ICA *assumes* a leading role in providing the hard data that would be the most useful for the Republican dominated statehouse in their decision making and at the same time, reaching out to other stakeholder organizations to join in the effort. The ICA does not need permission to carryout it's charter and purpose. I believe that the imbalance in representation can be restored by constructive public policy action now.

To that end I would like the board to consider taking the following actions:

- 1) Create tailored economic impact briefs for each legislative district for Idaho. This should use a local issue to the district illustrating the cause and effect of funding cuts which provides a simple, fact based fiscal impact statement. In some cases, one brief can be used for multiple districts. For example, the Canyon County districts could use the taxation impact the lawmakers constituents would face if at risk individuals were no longer able to receive care and treatment, there would be a significant, negative, long term financial impact due to increased jail populations, crime and infrastructure burdens on the courts, increased costs in fees for hospitals, additional strain put on families and children, overburdening schools and various city/county services. The political message, a wise investment now in the form of selective continued spending, provides for a far better long term return on investment.
- 2) Host an event for the legislators to attend, and invite key and influential counseling stakeholders in the private sector to facilitate personal relationships and communication directly with lawmakers. Again, focus strictly on providing accurate, emotion free, easily consumable data that arms lawmakers to defend decisions to protect funding in the current climate.

In order to maximize political and public impact, the ICA's district(s) tailored briefs must be delivered to lawmakers by their own constituent ICA members in the form of letters, emails and phone calls simultaneously across the state. An example would be a Friday morning, providing for the weekend to digest. The next Monday, a statewide press release should be issued directly to each major news outlet with a copy of the pertinent district briefs accompanied by a statement from the ICA with language that is supportive of the lawmakers situation and responsibilities and as such, the provided briefs were created to help support them in their decision making process. Then on the heels of those two steps, the public release of the ICA's intention to host a "walk-through" which is an open trade-show style event for lawmakers to meet with ICA membership from their respective districts and ICA leadership.

The ICA must create its own image or brand for lack of a better description, for lawmakers and the general public

rather than be defined. By taking a pragmatic approach, free of partisan political language while still understanding *who* will be digesting the information, the ICA can build a political firewall for itself that will serve to stake out a position that this organization understands the economic realities and the difficult task facing lawmakers. While also demonstrating that the ICA is a *resource* that has viable information to offer lawmakers, gleaned from the small business owners and their counterparts in local public institutions such as schools that make up ICA.

I am sure you are as aware as am I, how the climate in Boise is very dangerous for entities that must rely upon public funds to help those most in need. I urge the board to grab ownership of the debate that directly impacts its membership. If the ICA can frame the debate and political dialog surrounding it's core competency then it is in the very best position to frame the questions, and provide the answers. Success will depend upon creating a political firewall that allows enfranchisement of Republican lawmakers by giving them the data needed to defend their potential decisions to their constituents. Thus the two pronged program of direct outreach and dialog followed by a time staggered press campaign which will serve as a very gentle push so long as the verbiage represents ICA goals in a format that could be accepted by voters who may have been traditionally inclined to oppose these goals out of institutional political identification and assumptions.

I await your instructions and guidance.

v/r

MS

ICA COUNCIL OF LEADERS REPORT

Office/Committee: ICA President, Diana Pals
Officer/Committee Chair:
Type of Committee Report:

Date: 6-10-2011

- Report for Board Meeting
 Recommending Board Action
 Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- Conducted 2 Conference Call Board Meetings since annual meeting in January
- Worked with Public Policy & Legislation Committee members and Matt Salisbury, lobbyist on following issues:
 - a. legislation transforming mental health and substance abuse service into Behavioral Health Cooperative
 - b. wrote testimony for JFAC on concerns of mental health counselors, school counselors, Medicaid cuts, transformation
 - c. wrote governor requesting representation on Cooperative
 - d. appointed to Reg. II Mental Health Board
 - e. wrote letters to Idaho senators and representatives re. mental health concerns
 - f. write letters to federal senators and representatives re. Medicare Coverage of counselors and independent practice under Tricare
 - g. served on sub-committee of licensure board and following up meeting with board on proposed changes to licensing law & rule.
 - h. organized letter writing campaign to impact H & W administrative intentions to deny counselors the right to test, including involvement of NBCC and FACT
 - i. attempted to support Anti-Bullying bill in Idaho legislature
 - j. attended sub-committee meeting of Substance Abuse professionals and counselors to discuss position on licensing of SA professionals.
 - k. attempted to influence legislators regarding bills that would reduce funding for teachers/counselors. Gathered signatures for referendum vote on 3 bills for 2012.
- Attended ACA in New Orleans in March
 - a. wrote nomination of IMHCA ethics classes for "Best Innovative Practice Award". Of special note, Idaho IMHCA received this recognition at the ACA Awards Ceremony. Award was \$250 and 1 Conference registration for 2012.
 - b. Represented Idaho at Western Region meeting and was elected Chair-Elect of Western Region
 - c. Discussed with ARCA officials the possibility of starting an Idaho Division
 - d. Met with ACA Branch Development Committee for final recommendations to ACA President and Council
- Worked with Executive Director and President Elect to plan LDI 2011
- Audited financial record and prepared budget for meeting due to sudden departure of ICA Treasurer, Sachin Jain
- Selected replacement for Treasurer to be approved by board: Dr. Susan Stuntzner
- Consulted with President Elect to fill board chair positions

Please check which section of the action plan your work was tied to:

- X Programs & Services
X Personnel

- X Policies & Procedures
- X Planning & Evaluation
- X Physical Plant & Other Resources
- X Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

1. I move that IMHCA be awarded the \$250 and 1 free Conference registration given to ICA for the dedicated work of IMHCA in providing Ethics classes throughout the state. In addition, the ICA Board hereby recognizes the work of all IMHCA Ethics Instructors over the last 5 years and especially the work of Dana Unruh Hunt for designing the curriculum and delivery system of this training.
2. I move that Dr. Susan Stuntzner be appointed to the position of Treasurer until next spring when an election can be held for the Treasurer position.
3. I move that a committee be appointed to study our financial policies to review all aspects of our financial transactions, access to accounts, record keeping, and audit policies to assure our members that we are carefully expending funds that belong to them.
4. I move that the executive board create and maintain an inventory of equipment and software costing more than \$100.00 that was purchased and is owned by ICA. The list shall include year of purchase, item of equipment, approximate value and where it is stored or used. A copy of this inventory shall be maintained by the executive director and treasurer.

Public Policy and Legislative Report June 2011

- The transformation work group is developed and meeting. There are meetings scheduled. Heather has said she can attend these and I am going to make the fall and spring meeting. Its in the planning phase right now so there is not a lot to report on. The hope is that there will be a better system in place once it is fully implemented.
- Heather will be attending the Licensure Board meetings and I will be headed over to attend the fall and spring meetings. No new information to report in regards to the license board.
- LPC, LCPC, LMFT can now apply for jobs within the veterans health care system. I noticed in a mailing that went out trying to encourage LPC, LCPC and LMFT's to get approved for Tri-Care that three of the main people working in the veterans system where LPC's.
- The substance abuse treatment funding has been carved into four pots of money; IDOC, JCC, Supreme Court and Health and Welfare. IDOC is going to do all assessments in house then refer out to private providers. It looks like JCC is going to do the same. The Supreme Court is funding drug courts throughout the State and the trend seems to be courts taking treatment services in house. Health and Welfare will continue to use BPA.
- Overall, the future of mental health care is up in the air. There is the health care law that was passed on the federal level. States are moving forward in implementing it, but that may stop depending on the political climate and court rulings. There is talk of making Medicare a voucher system where people will buy their own private insurance. I guess this would be good as LCPC and LMFT's would then be able to be covered like we are under True Blue in Idaho. Medicaid may move to block grants which could be good or bad. Overall, it appears there will be steps made to control costs which in some ways will be good. For one you will know how much money you may get to run an agency and pay counselors, but on the flip side there will be a cap which means some people are not going to get the services they need.
- I am not sure about other clinics around the State, but I know for the one I work at we are seeing a trend of treating more people with the same amount of resources. So work loads seem to just be increasing and unfunded mandates continue to be placed on our field. So an overall worry is burn out for practitioners in the years to come.



Candidate Application for ICA Office

Year: 2011-2012

Office Sought: ICA Treasurer

Name: Susan Stuntzner

Address: 1031 N. Academic Way
Coeur d'Alene ID 83814

Phone: (h) (541) 260-0710 (o) (208) 292-1409

Fax: (208) 667-5275

Email: stuntzner@uidaho.edu

Memberships: ACA: #: 6331179

ICA: #: member

Other division and national memberships: NCRE, ARCA, American Psychotherapy Association

What are your reasons for running for this office?

I am interested in becoming involved with my State Counseling Association and to provide service + liaison opportunities between the University of Idaho and ICA. I would to see rehabilitation counseling become a more recognized profession within ICA

Describe any leadership positions that you have held--especially in counseling associations?

while a graduate student I was a part of several committees: School of Education Access + Accommodation Committee, School of Education Equity + Diversity Committee Univ of Wisconsin Rehabilitation Council, Educ Advisory Committee, Assistant Association Dept Steward. Currently, I am the Program Coordinator for the UofI Rehabilitation + Community Coun Program which involves a lot of administrative work + leadership attributes

I have read and understand the responsibilities of the office for which I am applying. I am committed to fulfilling those obligations.

Signature: Susan Stuntzner

Date: 6/7/11

Due February 28, 2011

Mail to: Nominations Committee 2184 Channing Way. • PMB 438. • Idaho Falls, Idaho 83404
Fax to: 208-523-2344 email to: sueholmes@idahocounseling.org
www.idahocounseling.org

ICA Council of Leaders Report

Office/Committee: *Treasurer*

Date: *June 10, 2011*

Officer/Committee Chair : *Sachin Jain (Report by Diana Pals)*

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities.

Financial Report:

Three forms are attached to give you a financial picture. This is not a balance sheet but a report of our funds as they stand today. The forms attached include an estimated report of current funds, a proposed budget for ICA expenses and income excluding Conference and ICA Conference Budget Report.

Conference Profit 2011	15,763.00
Pre-2012 conf working capital	(5,000.00)
<i>(save the date, registrations, postage, deposits & western region)</i>	

Please see attached sheet for general financial interest in expenses & income.

Activites:

-maintain checking account & pay bills, serve on Conference Committee for financial dispersement of funds.

-file and pay sales tax for book sales from Conference

-file income tax report

-collect treasurer information from ICA divisions to include in tax report

Diana Pals completed an informal audit following the departure of Sachin Jain for the budget year July 1, 2010 to June 30, 2011.

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

I move that the Executive Director investigate the actual cost of new software to improve our database and the board take action in January 2012 on her recommendation, considering use of savings for this purchase.

Please submit to the Executive Director before the Council of Leaders Meeting.
--

Western Region Counseling Association Report
February 14, 2011

Idaho Counseling Association just completed a very successful 2011 Annual Conference in Pocatello, Idaho January 19-22. The largest number of attendees ever came to over 300 counselors. Our featured guest speaker was Dr. Scott Miller who spoke on his outcome research which reveals the importance of client input in the process of counseling and the effect of relationship in counseling success. His Pre-Conference Workshop was: "Snatching Victory from the Jaws of Defeat: Improving the Outcome of Your Most Challenging Cases. A.C.A. President, Dr. Marcheta Evans was also a keynote speaker and inspired our counselors with her dedication and life stories. Pre-Conference Learning Institutes in addition to Dr. Miller included a 2 day "Clinical Supervision" Course by Rebecca Pender and Scott Moody, "Play Therapy" by Dr. Lori Fairgrieve and Karin Watson, and "Understanding Sexual Addiction" by Dr. Janet Allen. Those who attended the entire conference achieved 20 credits. We recognized many students, supervisors and professional counselors with awards and scholarships. Our talented President-Elect and Conference Chair Heather Tustison headed a 20 member committee for this growing event.

Idaho is facing the most comprehensive change in mental health and substance abuse treatment ever proposed. A Behavioral Health Transformation Work Group appointed by our governor proposes to combine these two separate programs and include braided funding from schools, juvenile justice, mental health and substance abuse. The authority will be at a regional level with county commissioners involved with volunteers in making decisions for the region. Our governor has issued an Executive Order beginning the transformation process. All of this is set to occur while our state is in a \$141 million shortfall in Medicaid funding. We are concerned for the shift of responsibility and increased costs that will inevitably fall to schools, courts, prisons, and hospital emergency rooms. The ICA President and Division Legislative Chairs have been involved in advocacy for clients and counselors. We have hired an advocate/lobbyist to assist in our efforts this legislative session. The Public Policy and Legislation Committee is fully operational with 5 members contributing.

Our State Licensing Board is making a complete review of the legislation and rules that authorize the licensure of our Marriage and Family Therapists and Professional Counselors. The ICA President, Executive Director and Legislative Chair of Idaho Mental Health Counselors Association have served on this committee involving up to 12 meetings to complete. The items being addressed are scope of practice, language updates and supervision changes. Should counselors/therapists include substance abuse counseling in their scope of practice? What about diagnosing mental illness?

A proposed licensure for Psycho-Social Rehabilitation Workers may come before our legislature this year. We have been asked for input on the proposed bill. Several members of the IMHCA Board and the ICA President have been consulted.

The Career Counselors and Marriage and Family Counselors will be holding their annual meetings and Conferences this spring and summer. Idaho Mental Health Counselors Association continues to teach Ethics Classes throughout the state and have increased their membership by 30% this year as a result of the classes.

Our officer elections will commence in March and we are holding them via email this year. We are currently planning our Leadership Institute for June 2011 for all members of the ICA Board and the

Page 2, Idaho Report

Division Board Members. We have decided to extend our LDI by one day to allow more time for division meetings.

Our membership in Idaho Counseling Association is at an all time high with 479 members.

Diana Pals, President
Idaho Counseling Association