

ICA Council of Leaders Report

Office/Committee: Awards Committee

Date: 6-10-13

Officer/Committee Chair: Lori Fairgrieve

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- Committee will be starting early with award nominations for ICA 2014. We would like to encourage once again that each division and each university submit a nomination for each category, as this past year was our best pool of candidates to date.
- Committee will also be asking for scholarship nominations early for ICA 2014.
- Continue to work on the "Development Committee," a sub-committee of the Finance Committee, to decide what to do with funds outside of the monies set aside from the Silent Auction for scholarships.
- I would also like to thank the role that Liz Horn and IACES took, helping with the on-site program and financial details of the student poster presentations at the conference. It is my hope that IACES continues to play this important role moving forward.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee: Bylaws Chair Date: 06-06-13

Officer/Committee Chair: Larry Lutz, Chair

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

Larry and ICA President Heather Tustison will be working on the new P&P manual.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

n/a

Please submit to the Executive Director at sueholmes@idahocounseling.org



COUNCIL OF LEADERS REPORT

Office/Committee: **Conference Committee**

Date: **June 13, 2013**

Officer/Committee Chair: **Heather Tustison**

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Current Conference Report:

2013 ICA Conference – January 23-26, 2013 – Coeur d’Alene Resort, Coeur d’Alene, ID

- **“Expanding Our Creativity: Reinventing Counseling Relationships”**
- **Registrations – 148 Registrants**
 - ICA MEMBER Registration: 17
 - ICA MEMBER Early Registration: 51
 - ICA Student Member: 23
 - ICA Student Member Early: 40
 - Non Member: 4
 - Non Member Early: 8
 - Non Member Student: 2
 - Non Member Student Early: 3
- **Keynote Speakers**
 - Friday Keynote Speaker – Dr. David Capuzzi
 - Saturday Keynote Speaker – ACA President Dr. Bradley T. Erford
- **Sponsorship**
 - Sponsors
 - The Emily Program - \$1,000.00
 - American Counseling Association - \$1,000.00
 - Custom Tooling Services - \$500.00
 - Exhibitors – 15 plus Divisions
- **Pre-Conference Learning Institutes – 39 Registrants**
 - Clinical Supervision – Dr. Melanie Person – **15 Registrants**
 - The Many Facets of Grief – Dr. David Capuzzi – **11 Registrants**
 - 35 Techniques Every Counselor Should Know – Dr. Bradley Erford – **13 Registrants**
- **Social Events and Entertainment**
 - Thursday Night Dessert Social – **19 Registrants**
 - Graduate Student Luncheon – **14 Registrants**
 - Friday Night Lake Cruise - **30 Registrants**
 - Fun Bus – **32 Registrants**
- **Silent Auction – 30 Items to Auction**
- **Scholarships – IACES revamp – 9 Recipients**

- Annual Awards
 - Lifetime Achievement – David Ferguson
 - Counselor of the Year – Gail LaFerriere
 - Pass It On – Curtis Garner
 - Distinguished Service – Lori Fairgrieve
 - Public Policy and Legislative Advocate – Christie Stoll
- Conference Chair: 2013 – Heather Tustison
2014 – Sean Nixon

2014 ICA Conference – January 29-February 1, 2014 – The Riverside Conference Center – Boise, ID

- **“Cutting Edge Counseling – Connection Points for Growth”**
- Keynote Speakers
 - Friday Keynote Speaker – Dr. Marlene Maheu
 - Saturday Keynote Speaker – ACA President Dr. Cirecie West-Olatunji
- Pre-Conference Learning Institutes –
 - Half-Day Workshop
 - Create Passive Income with Online Self-Help Products – Dr. Marlene Maheu
 - 2-Day Training - Clinical Supervision
 - Legal and Ethical Strategies for Successful Distance Counseling - *Dr. Marlene Maheu*

Register Early and SAVE!!		Professionals/Associates		Students/Retirees	
		ICA Member	Non Member	ICA Member	Non Member
Spring Super Early Bird Registration	Register by June 15	\$130			
Summer Early Bird Registration	Register by September 15	\$150	\$200	\$100	\$125
Fall Early Registration	Register by November 15	\$175	\$225	\$125	\$150
Winter Registration	Register by January 15	\$200	\$250	\$150	\$175
Onsite Registration	Register after January 15	\$225	\$275	\$175	\$200



2014 Annual Conference

January 29-February 1, 2014

The Riverside Hotel
Boise, Idaho

**Register
Now for the
Spring
Early-Bird
Only \$130**

Cutting Edge Counseling Connection Points for Growth



**Marlene M. Maheu,
Ph.D.**

Marlene M. Maheu is a noted author, trainer and speaker, from San Diego, California. She holds active licenses as both a psychologist and an MFT. At the request of the American Counseling

Association's Former President Donna Ford, she served the ACA's *Cyberpsychology Task Force* between 2001-2003. She has since served over a dozen other technology and mental health-related Task Forces and Committees for various large, professional associations.

For more than 18 years, she has also consulted and trained professionals in large health and mental health insurance companies, community clinics and centers, physician groups, universities, and independent practitioners who have an interest in various aspects of telehealth. She currently is the Executive Director of the TeleMental Health Institute, a CE-based, training facility offering over 65 hours of Internet-accessible CE courses related to online counseling and telemental health, and leading to a Certificate in TeleMental Health.



**Cirecie West-
Olatunji, PhD**

Cirecie A. West-Olatunji serves as Associate Professor/Director of the Counseling Program and Director of the Center for Traumatic Stress Research at the

University of Cincinnati. She is also president-elect of the American Counseling Association.

As an internationally recognized speaker, trainer, and author in the area of culture-centered, theory, research, and practice, she has provided consultation and training in Africa, Asia, Western and Eastern Europe, and the Americas.

Cirecie's clinical research projects focus on culture-centered community collaborations designed to address issues rooted in systemic oppression, such as transgenerational trauma and traumatic stress.

She is the recipient of numerous honors, grants, and awards. Cirecie has also written extensively for many journals, contributed book chapters, and has co-authored three books.

2015 ICA Conference – Eastern Idaho – Location TBD

- *“Harmony in Healing – Blending the Art and Science of Counseling”*

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action:

N/A

Recommendations for Policy Change:

N/A

ICA Council of Leaders Report

Office/Committee: Executive Director

Date: June, 2013

Officer/Committee Chair: Sue Holmes

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- Answered telephone calls, emails and faxes
- Processed mail
- Processed memberships
- Sent out emails on listserv
- Made bank deposits
- Processed pay pal
- Answered questions via phone and email
- Secured contract with Trinity Pines for LDI 2013
- Worked with Web Impakt on membership database
- Worked with Chandra on financial records

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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ICA Council of Leaders Report

Office/Committee: Graduate Student Committee

Date: 12 June 2013

Officer/Committee Chair: Brian Smith

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

Promote student membership and participation in ICA
Social Activities (e.g. Reel to Real)
Outreach and advocacy events
ICA benefits for students (networking, internship, mentorship)

Potential inclusion of doctoral students

Student attendance and participation in ICA annual conference

Student leadership in ICA including Graduate Student Committee Chair
2014-2015

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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Please submit to the Executive Director at idahocounseling@gmail.com

Office/Committee: HRC

Date:6/6/13

Officer/Committee Chair: Aida H-M

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

Since the conference, the committee was involved with BSU's Spring Tunnel of Oppression Debriefing. All ICA members were invited to participate and offered a free training in multicultural and social justice.

I am stepping down as chair, and Robin Hausheer will be stepping in as Chair. I will support her as needed next year.

ICA Council of Leaders Report

Office/Committee: IACES

Date: 6-11-13

Officer/Committee Chair: Liz Horn/Aida Hutz Midgett

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

We have nothing to report other than Aida Hutz Midgett will be the new IACES President and Alana Brunner, a BSU doc student, will be serving as Vice President.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

None

Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee: **ICDA**

Date: June 4, 2013

Officer/Committee Chair: Kay Webb

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

1. We had our annual conference in April. Great attendance (48) and excellent speakers. We received very positive feedback from attendees.
2. We held elections for next year. New officers have been elected:
 - a. David Eastwood - President
 - b. Christie Stoll - Pres-elect
 - c. Kelly Curry - Treasurer
 - d. Vickie Coale will continue to serve as Secretary
 - e. Kay Webb will continue to serve as Past-President

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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None

Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee: **IMHCA**

Date: **06/13/2013**

Officer/Committee Chair: **IMHCA President**

Type of Committee Report:

Report for Board Meeting

Recommending Board Action

Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- ***IMHCA membership chair, Melissa Syria, is continuing to manually enter IMHCA membership information into the ICA database when a member uses our website to sign up. She is also sending out emails reminding members when their membership is close to expiring or has expired. This process seems to be working well.***
- ***IMHCA presented a free webinar in April entitled "Looking Ahead at Health Care Reform" presented by James K. Finley, the Associate Executive Director and Director of Public Policy of the American Mental Health Counselors Association.***
- ***New IMHCA board member: Angela Taylor – NNU Student Representative***
- ***The annual membership survey was distributed to our membership in April.***
- ***The Spring Ethics courses are currently closed. Our ethics committee is currently working on the topic for the fall.***
- ***IMHCA will not be presenting a Wellness Conference this year. Our conference committee is working on the details for a 2014 conference.***
- ***IMHCA is considering partnering with BPA to offer a DSM-5 workshop. A committee has been formed and a meeting will be scheduled in June or July.***

Please check which section of the action plan your work was tied to:

Programs & Services

Personnel

Policies & Procedures

Planning & Evaluation

Physical Plant & Other Resources

Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee: ISCA President

Date: 6/11/2013

Officer/Committee Chair:

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

Represented School Counselors on several committees and boards:

- Idaho Coalition Against Sexual and Domestic Violence (Served on the Center for Healthy Teen Relationships & Project Connect)
- Idaho A.C.T. Council
- Idaho College Application Week steering committee

Supported political actions such as Senate Bill 1085 and initiatives such as funding grants for Idaho SPAN (Suicide Prevention Awareness Network)

Planned and led bi-monthly ISCA Board meetings

Coordinated sponsors and speakers at the 2012 Fall ISCA Conference

Provided information on conferences and trainings to members via emails and website updates

Participated in COL Conference Calls

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee: ISCA President

Date: 6/11/2013

Officer/Committee Chair:

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

Represented School Counselors on several committees and boards:

- Idaho Coalition Against Sexual and Domestic Violence (Served on the Center for Healthy Teen Relationships & Project Connect)
- Idaho A.C.T. Council
- Idaho College Application Week steering committee

Supported political actions such as Senate Bill 1085 and initiatives such as funding grants for Idaho SPAN (Suicide Prevention Awareness Network)

Planned and led bi-monthly ISCA Board meetings

Coordinated sponsors and speakers at the 2012 Fall ISCA Conference

Provided information on conferences and trainings to members via emails and website updates

Participated in COL Conference Calls

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee:

Date: June 11, 2013

Officer/Committee Chair: Membership Chair

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- Sent out membership letters to all former members who were members in 2010 but were not current members, letting them know their membership had expired. Received 50+ renewed memberships.
- Created a letter and mail-in way of renewing membership for people whose membership expires.
- Continuing to provide one year of free membership to new licensees.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

I motion that new licensees continue to receive a year of free membership, for those who will be licensed in July and October.

Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee: Public Policy

Date: June 2013

Officer/Committee Chair: Amy Jones

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

As a newly formed committee we have familiarized ourselves with PPL issues and have agreed to work on the same five initiatives the ACA is working on nationally during the upcoming 2013-2014 year. These initiatives include work on the Medicare, VA hiring practices of LPCs, and three school counseling bills. The committee is also beginning to expand. As it does, committee members are learning about the legislative process.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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Please submit to the Executive Director at idahocounseling@gmail.com

ICA Council of Leaders Report

Office/Committee: ICA President-Elect

Date: June 10, 2013

Officer/Committee Chair:

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- Assisted in ICA conference planning/implementation
- Participated in President conference calls
- Recruiting committee members for 2013-2014 presidency
- Attended ACA Conference in Cincinnati
- Met with 2014 conference keynote -Dr. Maheu to finalize conference agreement
- Planned and prepared for ICA LDI
- Met with Heather and Brian Smith (graduate student chair) to discuss ideas/events for students
- Met with Heather T and Hannah Hamilton to organize membership letters
- Participated in ACA public policy conference call
- Organizing yearly calendar in preparation for 2013-2014 presidency

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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Please submit to the Executive Director at idahocounseling@gmail.com



COUNCIL OF LEADERS REPORT

Office/Committee: **ICA President**
Date: **June 13, 2013**
Officer/Committee Chair: **Heather Tustison**

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Report of Activities:

- **Elected ACA Western Region Chair-Elect – starting July 1**
- **Attended ACA Conference in March**
- **Met with next year’s conference keynote – Marlene Maheu - *confirmed**
- **ACA Public Policy Conference Calls**
- **One Board meeting held since Conference in January**
- **Monthly President’s Conference Call Meetings – 2nd Monday of the month AND Council of Leaders Meetings**
 - **2012-2013 CALENDAR**
 - *July 9*
 - *August 13*
 - *September 10*
 - **October 8 – COL Conference Call*
 - *November 12*
 - *December 10*
 - **January 24 – At ICA Conference in Coeur d’Alene*
 - *February 11*
 - *March 11*
 - *April 8 - Cancelled*
 - **May 13– COL Conference Call*
 - *June 13 – at LDI in Boise*
- **Strategic Initiative Updates**
 - Goal: **Explore startup of ICA Foundation or Endowment Fund**
 - Activity: Appoint a Development Committee of past ICA Officers to begin process. Consult with ACA and recommend feasibility to Board. Decision was made to not create a new committee, but to utilize the board Executive Committee.
 - Responsible: Heather Tustison and Kendal Tucker
 - Progress: Completed.

 - Goal: **Host an event for Legislators and use Political Liaison**
 - Activity: PP & L committee will study Matt’s plan and take action as possible. One-sheet developed. Three initiatives identified. Meetings with legislators being set. Letters to representatives sent and response received. Meet and greet event in progress.
 - Responsible: Amy Jones, Matthew Geske and Heather Tustison
 - Progress: Completed. New initiatives created for 2013-14.

Goal: **Strengthen ICA through Re-engineered Governance and Organization**

Activity: Development of a Policy and Procedure Manual. Edits under way. Preliminary copy available for review.

Responsible: Larry Lutz and Heather Tustison

Progress: Completed. Manual available online.

Goal: **Improve Member Services and Satisfaction**

Activity: Provide Need Based Educational Services Balanced in Practice and Academia

Activity: Formulate a needs assessment, survey all ICA members, report conclusions to Council of Leaders, and apply findings to conference programming. Purchase of annual membership to Survey Monkey for online membership survey. ICA 2013, 2014 Conference lineup. Membership drive in progress. Promotion for new licensees sent.

Progress: Completed. To be continued.

Responsible: Hannah Hamilton and Heather Tustison

Goal: **Advocating for the Profession and Visibility of the Organization**

Activity: Attendance at all IBOL meetings and Behavioral Health Interagency Cooperative and application to any other committee significant to the counseling profession brought to ICA attention.

Attendance at:

- IBOL meetings
- BHIC meetings
- Substance Abuse Workgoup meetings
- Development of Onesheet
- IDAMFC Family Day Picnic
- IMHCA Symposium and Presented
- SPAN Idaho meetings and Golf Tournament
- Family Recovery Day attendance
- Exhibitor at Health, Beauty and Fitness Fair
- ICDA Career Development Month Proclamation Signing

Progress: Completed. To be continued.

Responsible: Heather Tustison, Amy Jones, Matthew Geske, Executive Committee

- **2013 ICA Conference – January 23-26 – The Resort at Coeur d’Alene**
- **Consultation with President-Elect for 2012-2013 appointments**
- **Attendance at Division Conferences/Workshops**
- **Attendance at Committee Events**

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action:

- Budget Requests:
 - \$150 – Registration to October 2013 Exhibitor at Health, Beauty and Fitness Fair
 - \$150 – New updated retractable banner
 - Update websites and new logos
 - \$750 – Northern Idaho Meet and Greet for President and President-Elect to attend

Recommendations for Policy Change:

ICA Council of Leaders Report

Office/Committee Treasurer/Finance Committee Date: June 8, 2013

Officer/Committee Chair: Chandra Salisbury

Type of Committee Report:

- Report for Board Meeting
- Recommending Board Action
- Recommending Policy Change

Brief Statement of Issues and/or Report of Activities and how your work relates to the strategic plan (Please refer to the Leadership Guide Appendix B and C for the Strategic Plan and Action Plan):

- Updated our accounting to Quickbooks over this past year
- Work with Sue to keep accurate records
- Work with accountant and Sue to file taxes
- Pay bills, collect payments, collect receipts

I will be sending out a form later this month to all divisions for year end tax information.

Please check which section of the action plan your work was tied to:

- Programs & Services
- Personnel
- Policies & Procedures
- Planning & Evaluation
- Physical Plant & Other Resources
- Public Relations & Communications

Recommendations for Board Action, If any (State in the Form of a Motion(s) to Be Acted Upon by the Full Board):

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***When we have more expendable finances I would move that we look into a better way to collect money through our web site. The Paypal system is not user friendly on Sue and my end and requires many hours of reconciling each month. Reports are sent to us in a lump sum and Sue has to go through individually and find out what each person paid for. Very time intensive, especially in December and January.

Please submit to the Executive Director at idahocounseling@gmail.com

Idaho Counseling Association Profit & Loss

July 1, 2012 through June 9, 2013
Jul 1, '12 - Jun 9, '13

Ordinary Income/Expense	
Income	
42200 · Program Income	21,483.18
42400 · Advertising	150.00
43000 · Conference Income	34,637.00
44000 · Membership Support Contribution	75.00
44600 · Direct Public Support	500.00
45000 · Investments	388.67
Total Income	57,233.85
Cost of Goods Sold	
50000 · Cost of Goods Sold	-336.00
Total COGS	-336.00
Gross Profit	57,569.85
Expense	
WF CASH ACCOUNT DEBIT OFFSET	30.00
60900 · Business Expenses	2,458.70
61000 · Operations	2,710.19
62100 · Contract Services	8,250.00
62400 · Division Membership Dues Coll.	3,771.93
63000 · Marketing & Promo Related Exp	328.60
64000 · ICA Conference	39,585.96
65100 · Other Types of Expenses	891.00
65300 · COL and Committee Expenses	175.00
65600 · Benevolence Fund	68.50
68300 · ICA LDI and related expenses	3,587.57
68400 · Leadership Conferences	3,820.69
68500 · Food and Travel, other	448.46
Total Expense	66,126.60
Net Ordinary Income	-8,556.75
Other Income/Expense	
Other Expense	
80000 · Ask My Accountant	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	-8,556.75